

## ATTENTION

At this time, we must announce that Hal's homecoming is being postponed to a future date not yet determined. Several states are seeing surging statistics related to COVID and we cannot put people at risk. With several VFW events impacted, this notice is likely not a surprise to many.

More information will be released in the coming weeks concerning the homecoming. Those already registered will not need to take any action at this time. Should you desire a refund you will be given a full refund.

Please feel free to contact Ken Wiseman ([kwiseman@vfwva.org](mailto:kwiseman@vfwva.org) or 540-448-4476) with any questions. Thanks, and stay safe.

**FREE MONEY!!!** The applications for the Post Home Improvement Grant and Community Service Grants are in this month's General Orders. The funding comes from our Foundation. See inside!

**All Email Accounts have been reset as of June 25<sup>th</sup>.**

**The new default password is: VFW2020!**

**Please note Officer Bonds and Employee Bonds expire August 31, 2020**

**REMEMBER:** All names on bank account(s) must be bonded

**VETERANS OF FOREIGN WARS**



**DEPARTMENT OF VIRGINIA**

**NUMBER 2**

403 Lee Jackson Highway  
(540) 886-8112

*"Steady the Course"*

FAX: 866-416-0586  
Website: [www.vfwva.org](http://www.vfwva.org)  
Email: [statehq@vfwva.org](mailto:statehq@vfwva.org)

**August 1, 2020**

Staunton, Virginia 24401  
In Virginia 800-888-3521

**GUIDE TO THE GO:**

Articles are listed by number not by pages:

- |                             |   |
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**1. COMMANDER'S MESSAGE:**

Comrades, We are off to the start of the new year and its busy for us all, please take a look at the following 2020-2021 All State Program guide there are a lot of changes, are your audits in on time, buddy poppies purchased your Post plan for buddy poppy events, all that have access to all monies of the Post are bonded before 31 August, are you ready for District School of Instruction recommend all leadership attend deadline dates have changed All State plan is very different. I have noticed some Post have let the insurance for their building lapse make sure when you renew the policy and have State Headquarters and National Headquarters listed as coinsured and a copy goes to State HQ. Some Post will be renewing their State Corporation, if the Post did not get the 990 filed or the extinction to file done 15 July 2020 you might have some problems.

With COVID19 still out there make plans now if this runs through the winter, how are you going to reach the students for Patriot's Pen and Voice of Democracy, how are you set up to recruit new members, is the Post set up and able to run a zoom meeting or some other type of conference calling or video, are the Districts set up also?

Reporting some have started great some have not, does the Post have a plan in place to work all the programs with or without COVID19?

In support of our very own National CIC Hal Roesch we need to get membership numbers and get them fast start now. Set up teams at your Post and within the District work together start calling unpaid members, start a Campaign to get more members, get teams to go out while we can and visit Post members we have not seen in a while see how

they are doing. Your Post QM should be able to get you an updated unpaid list and update it every month call them. If the District Commander and Post Commanders needs help call HQ or myself, stay on track and stay focused set realistic goals. If we all work together, we all will succeed!!!

Eric Mallett  
 State Commander  
 Department of Virginia

**2. APPOINTMENTS:**

COMMITTEES	POSITION	FIRST	LAST NAME	POST
Membership/Life Membership	Member	Ken	Wiseman	1503
Webmaster	Chairman	Ken	Wiseman	1503

**3. DISTRICT MEETINGS:**

<p>1<sup>st</sup> Date: 08/15/20            Meeting: 11:00 AM            Location: Post 2296 Tasley            21503 Daugherty Road            Rep: State SVC Butch Schupska</p>	<p>6<sup>th</sup> Date: 8/23/20            Meeting: 2:00 PM            SOI: To follow Meeting            Location: Post 1033 Covington            710 E Dolly Ann Dr            Rep: State Surgeon Gary Adams</p>
<p>2<sup>nd</sup> Date: 8/8/20            SOI: TBD            Lunch: TBD            Meeting: TBD            Location: Post 392 Virginia Beach            2408 Bowland Parkway            Rep: State Chief-of-Staff James Evans</p>	<p>7<sup>th</sup> Date: 08/15/20            SOI: 9:00 AM            Lunch: 12:30 PM            Meeting: 1:00 PM            Location: Post 9760 Berryville            425 S. Buckmarsh Street            Rep: St. Judge Advocate Geoff Lyster</p>
<p>3<sup>rd</sup> Date: 8/15/20            SOI: TBD            Meeting: 10:00 AM            Lunch: to follow Meeting            Location: Post 9808 Mechanicsville            7168 Flag Lane            Rep: State Chief-of-Staff James Evans</p>	<p>8<sup>th</sup> Date: 9/19/20            SOI: 9:00 AM            Meeting: To follow SOI            Location: Post 2524 Culpeper            12210 Sperryville Pike            Rep: St. Judge Advocate Geoff Lyster</p>
<p>4<sup>th</sup> Date: 08/08/2020            SOI: 10:00 AM            Lunch: After SOI            Meeting: After lunch            Location: Post 9954 Victoria            1000 Marshal Ave            Rep: State SVC Butch Schupska</p>	<p>9<sup>th</sup> Date: 9/19/20            Meeting: 10:00 AM            Location: Post 7726 Independence            115 Klondike Rd            Rep: State JVC Eddie Reasor</p>
<p>5<sup>th</sup> Date: 8/15/20            Meeting: 10:00 AM            Location: Post 647 Danville            275 VFW Drive            Rep: PDC Rick Raskin</p>	<p>10<sup>th</sup> Date: 9/20/20            SOI: 9:00 AM            Lunch: Noon            Meeting: 1:00 PM            Location: Post 1503 Dale City            14631 Minnieville Road            Rep: State Inspector Doug Hoffman</p>

11<sup>th</sup> Date: 9-19-20  
Meeting: 9:00 AM  
SOI: To follow Meeting  
Location: Post 632 Harrisonburg  
450 Waterman Drive  
Rep: State Adj/QM Ed Mann

12<sup>th</sup> Date: 8/8/20  
Registration: 10:00 AM  
Meeting: 11:00 AM  
Location: Post 1994 Abingdon  
17581 Lee Highway#3921  
Rep: State Surgeon Gary Adams

13<sup>th</sup> Date: 8/8/20  
SOI: TBD  
Meeting: 12:00 Noon  
Lunch: After Meeting  
Location: Post 1827 Charlottesville  
1170 River Road  
Rep: PDC Rick Raskin

#### 4. ALL-AMERICAN:

Comrades,

I want to also congratulate everyone in Virginia that worked so hard to achieve these prestigious goals. We have been through some incredibly challenging times and have come through stronger. The Department finished over 100% membership for the year. With recruiting events being almost nonexistent this speaks well for the dedication of our members to finish at this level.

As we continue on into Eric's year, I am confident that our Department is in excellent shape and that we will continue to make Virginia one of the top Departments in the VFW.

#### VIRGINIA's ALL-AMERICAN TEAM 2019-2020:

##### POSTS:

392 Virginia Beach  
609 Alexandria  
1503 Dale City  
2582 Suffolk  
2894 Chesapeake  
3160 Norfolk  
7916 Woodbridge

##### DISTRICTS:

2  
8  
10

##### DEPARTMENT OF VIRGINIA

Thanks again for all that you do.

Respectfully,  
Rick Raskin  
Past State Commander

#### 5. AUDITS:

Attention of Post Commanders is directed to Section 218 (a)(11) of the National Manual of Procedure, Officers: Duties and Obligations. Trustees Report of Audit must be prepared in detail within thirty (30) days from the end of each quarter.

## 6. DIGITAL MEMBERSHIP CARDS:

Members now have the ability to download their digital version of their membership card. Depending on whether a member has an iPhone or Android, they will be able to download and access their digital membership card from the VFW app.

This will not replace the physical VFW membership card - we will still be sending out membership cards to all our annual and Life members. This is intended as another option for our members' convenience. When asked to show a VFW membership card, a member can either produce their physical card out of their wallet or display their digital card on their smart phone.

## 7. DUTIES OF TRUSTEES:

Attention of Post Commanders is directed to section 218 of the Manual of Procedure, "Duty of Trustees." Trustees Report of Audit must be completed in detail at the close of each quarter. Commanders are reminded that accurate and complete records shall be kept by all persons handling Post funds, including the Club Manager and Bingo Chairman. These records shall be audited by Post Trustees in the same manner as Post Quartermaster and Adjutant records.

## 8. E-MAIL ACCOUNT ACCESS:

All email accounts were reset so the new Officers could take control of their emails as of **June 25<sup>th</sup>**. This will be the primary means of sending correspondence from State Headquarters to Post and District Officers.

You will receive all General Orders, special notices and any other documentation that you need via email. This will help cut down on postal expenses and speed up the response time for you receiving the information.

Here are directions for logging into your new account for the first time.

1. Go to Department web site [www.vfwva.org](http://www.vfwva.org).
2. Click on Resources, Microsoft 365.
3. The user name is your email address; put that on the first line (see below for your new address).
4. Your default password will be **VFW2020!** once you have accessed the mail program you will be asked to change it; it must contain at least one uppercase letter and one number.

For Post Officers, your address will be [cdrpost176@vfwva.org](mailto:cdrpost176@vfwva.org) where the 176 is you replace it with **your** Post number.

[adjpost176@vfwva.org](mailto:adjpost176@vfwva.org)  
[qmpost176@vfwva.org](mailto:qmpost176@vfwva.org)

For District Officers your address will be [cdrdist1@vfwva.org](mailto:cdrdist1@vfwva.org) for Districts other than the first just replace the 1 with your district #

[adjdist1@vfwva.org](mailto:adjdist1@vfwva.org)  
[qmdist1@vfwva.org](mailto:qmdist1@vfwva.org)

## 9. GENERAL ORDERS:

The cut off for the General Orders is the 20<sup>th</sup> of the month. No EXCEPTIONS. Subscriptions for hard copy General Orders are \$30.00 for the year (**please note new price**). Contact State Headquarters for more info.

## 10. IMPORTANT DATES:

September 26, 2020	Fall Council of Administration meeting, State Headquarters (9:00 am)
Oct 29-Nov 1, 2020	Southern Conference, Asheville, North Carolina (see attached package)
January 7-10, 2021	Winter Council, Renaissance Portsmouth-Norfolk Waterfront Hotel, 425 Water Street, Portsmouth, VA; phone 757-673-3000. Room Rates are \$94.00 per night. Group name "VFW Department of Virginia Winter Council Meeting"; Cut-off Date December 7, 2020.
February 5-7, 2021	State Commander/State President/MOCA Homecoming, Virginia Beach, VA

## 11. INCORPORATION:

The attention of the Post Commander is directed to section 708 of the National By-Laws and the Manual of Procedure, which prescribes the procedure for the Incorporation of Units. It shall be the responsibility of the Post Commander to ensure full compliance with both sections and to ensure that all state requirements for annual filing, fees, etc., are met in a timely manner.

Posts should take the necessary steps to incorporate under the laws of the state in which the Post is located. Financial responsibility laws, as interpreted by the courts, may cause members of unincorporated Posts to be at risk. Incorporating under the provisions of section 708 of the National By-Laws and the Manual of Procedure and the laws of the state will provide protection for Post members. Posts are urged to contact their Department Adjutant to obtain the proper forms for incorporating. The Articles of Incorporation must be reviewed by the Commander-in-Chief prior to forwarding them to the proper state authorities.

## 12. IRS FORM 8822-B:

IRS form 8822-B. It is now a requirement by the IRS that all Posts submit this form. This form must be submitted any time the Post Quartermaster changes and/or the Post address changes. This was effective January 1, 2014.

Here is the link to get the form and instructions – <http://www.irs.gov/pub/irs-pdf/f8822b.pdf>  
This will also apply to all Auxiliaries that have their own EIN number.

## 13. LEGACY LIFE MEMBERSHIP:

CHECK OUT OUR LEGACY LIFE VIDEO! Go to [www.vfw.org](http://www.vfw.org), click on JOIN, scroll down to Legacy Life Membership and then click on the video on the right. This prestigious program is available to all Life members and is now available in memoriam for past Life members. There are three levels of membership, each offer their own package of exclusive member benefits. Financial contributions to the Legacy Life member program are tax deductible to the maximum extent allowed by law.

<i>Enrollment Cost:</i>	<i>Annual Payouts:</i>	<i>Post:</i>	<i>Department:</i>	<i>National:</i>
<b>Levels:</b> Gold- \$1200.00		\$18.00	\$18.00	\$18.00
Silver- \$800.00		\$12.00	\$12.00	\$12.00
Bronze- \$400.00		\$6.00	\$6.00	\$6.00

*What will your Legacy be?*

#### 14. MEMBERSHIP:

My Fellow Comrades,

We embark on a very important mission this year. We have an opportunity to show the rest of the Departments just how good we can be when we set our minds on a particular assignment. Our Mission is to have every Post in this Department reach or exceed their quota. Why is this important, we have put together runs as an All-American Department before, some lasting four or five years before we falter. However, I can't remember ever having all Post make their quota. LET'S MAKE IT HAPPEN THIS YEAR.

Some of you may be thinking that's impossible about now, but I disagree, anything is possible if you work at it hard enough. The first thing we have to do is get rid of any negative thoughts that we have in our minds. From this moment forward let's focus on the positive, YES WE CAN. We have many Great accomplishments under our belt. When we had our First African American Commander, our First Female Commander, and our Youngest Commander, we stepped up and made them All American Commanders. We want to do the same for Eric, he is our First Commander in our 122-year history that will serve with Virginia's FIRST NATIONAL COMMANDER ever. Think about that for a few moments. Let's do this for Eric and Hal.

Tom Hines, PDC  
Membership Team

#### 15. NATIONAL BY-LAWS:

The Adjutant General has announced, that the 2020 edition of the Podium Edition of the National Bylaws will be the same edition used for 2021. No substantive changes will be made to any bylaws as there was not a National Convention to vote on any recommended changes.

You may see that a special edition for the 2021 edition is published but we have been told that this will only include changes to punctuation, spacing, font size, etc. and no actual bylaw, manual of procedure, or ritual changes will be included. A special page will be added to that stating no convention was held this year due to the COVID-19 pandemic.

As such, those Posts with the 2020 edition will be considered to have met the requirement when being inspected. Section 218(a)(6)(e) of the manual of procedure requires the Post Adjutant to keep a copy. You will be able to buy those at the National HQs store via the store website.

Please let me know if you have any questions on this.

#### 16. PARLIAMENTARY AUTHORITY:

Procedure and Ritual establish that *Robert's Rules of Order, Newly Revised, 11th Edition* shall be the parliamentary authority on procedural matters not governed by VFW By-Laws and Manual of Procedure. This edition of *Robert's Rules of Order* is readily available at local bookstores and online retailers such as Barnes & Noble and Amazon.

## 17. PATRIOT DAY:

**SEPTEMBER 11.** Per Presidential Proclamation, September 11, is designated as “Patriot Day.”

The President requests the flag of the United States to be flown at half-staff (sunrise to sunset) and a moment of silence observed in honor of the individuals who lost their lives on that day due to terrorist attacks on the United States. For flags and other patriotic items, click here [vfwstore.org/category/patriotic/miscpatriotic](http://vfwstore.org/category/patriotic/miscpatriotic).

## 18. PARTNERS IN PATRIOTISM:

**Have You Heard About the VFW’s Partners in Patriotism?** – Would you like to support the VFW’s life-changing programs for veterans, service members and their families and reduce the amount of mail you receive? The VFW has an option that allows you to support VFW programs on a monthly, quarterly, or yearly basis, as well as reduce expenses and eliminate the fundraising mail. It is called Partners in Patriotism. As a member of Partners in Patriotism, you choose a set dollar amount for your donation (minimum amount of \$10) that is either charged to your credit card or set up as an Electronic Funds Transfer (EFT) from your bank account. Once you join the VFW’s Partners in Patriotism, you will only receive the Quarterly Supporter newsletters to keep you informed of the many efforts your monthly gifts are making possible, and a Year End Tax Receipt mailed by the end of January. If you are interested in joining Partners in Patriotism, you may contact Donor Services in the VFW Development Department at 1.833.VFW.GIVE (1.833.839.4483) or email us at [partners@vfw.org](mailto:partners@vfw.org) with “Partners in Patriotism Application” in the subject line.

## 19. POST OFFICER’S DUTIES:

Attention of incoming Post Officers is directed to Section 218 of the Manual of Procedure which outlines the duties of various Post Officers.

## 20. PROOF OF ELIGIBILITY:

Commanders, Adjutants and Quartermasters are reminded of the requirements of sections 216, 416 and 516 of the Manual of Procedure with regard to proof of eligibility for officers. Officers shall not be installed or assume the duties of their office until proof of eligibility has been submitted and reviewed. Failure or refusal to submit proof of eligibility within thirty (30) days of election or appointment shall result in the office being declared vacant.

## 21. REPORTING:

Comrades to view whether your Post has submitted an Audit Report, Americanism, Community Service, Safety, Youth or Hospital report you should visit the Department website ([www.vfwva.org](http://www.vfwva.org)).

The website is updated daily. If you have any questions, please call State Headquarters.

There will be no form for Homeless when reporting for assistance to a homeless veteran please put it on a Community Activity report under aid to others.

## 22. SCHOLARSHIP ESSAY THEMES:

The 2020–2021 themes have been chosen by Senior Vice Commander-in-Chief Harold J. “Hal” Roesch, II. The Voice of Democracy theme will be “**Is This the Country the Founders Envisioned?**” and the Patriot’s Pen theme will be “**What is Patriotism to Me?**”

## 23. SCHOOL OF INSTRUCTION POWERPOINT SLIDES:

The slides for this year’s School of Instruction (SOI) are listed on the state’s website, [www.vfwva.org](http://www.vfwva.org). You should click on RESOURCES, then FORMS, then scroll down to GUIDES AND HANDOUTS. Although these are posted to the website, Posts are still required to attend their District’s SOI.



#### 24. SPECIAL ORDER NO. 266:

Their eligibility to membership having been questioned under the provisions of Section 108 of the National Bylaws and the veteran having failed to submit proof of campaign medal service which would qualify for membership,

IT IS HEREBY ORDERED that the name of Larry D. Waye, Life Membership No. 1507904, be removed from the rolls of South Hill-La Crosse Post No. 7166, South Hill, Virginia and their member in the Veterans of Foreign Wars of the United State terminated by reason of ineligibility.

By order of  
William "Doc" Schitz  
Commander-in-Chief

#### 25. VFW FRIENDS OF FREEDOM:

If you are not already a member of the VFW's online community, please visit [vfw.org](http://vfw.org) and look for the gold banner that says "**Find Out What's Happening**" to sign up. As a member of the VFW's Friends of Freedom, you will receive special emails with breaking VFW news, legislative alerts and unique opportunities to help the VFW in assisting our nation's veterans, service members and their families. You may also visit [vfw.org/vfwatwork](http://vfw.org/vfwatwork) and click on "**Read VFW success stories**" to learn how the VFW is fighting for veterans' rights, assisting veterans in need, educating our youth and aiding military families across the nation. Check back often to see newly posted stories!

#### 26. POST HOME IMPROVEMENT GRANT:

The Virginia Veterans Foundation, the official foundation of the Virginia VFW, has opened the window to apply for a grant to perform improvements on your Post home. The grant, funded by Powerhouse Gaming, will provide six (6) grants worth up to \$500 for the 2020-2021 year. Should any money remain after the six (6) grants are paid out, those not selected in the first round of grants will be considered a second time. The requirements and application are in the attachments. While the project can be completed anytime between July 1, 2020 and June 30, 2021, the application is due no later than November 30, 2020. Entries can be mailed, faxed, or emailed to State Headquarters.

#### 27. COMMUNITY SERVICE GRANT:

The Virginia Veterans Foundation, the official foundation of the Virginia VFW, has opened the window to apply for a grant to perform community service. The grant, funded by Powerhouse Gaming, will provide twelve (12) grants worth up to \$250 for the 2020-2021 year. Should any money remain after the twelve (12) grants are paid out, those not selected in the first round of grants will be considered a second time. The requirements and application are in the attachments. While the project can be completed anytime between July 1, 2020 and June 30, 2021, the application is due no later than November 30, 2020. Posts **AND** Auxiliaries can apply for this grant, but only one grant will be given to an individual Post or their Auxiliary, regardless of who applies. Entries can be mailed, faxed, or emailed to State Headquarters.

#### 28. VIETNAM WAR COMMEMORATION:

Comrades: As many of you know, the United States is commemorating the Vietnam War period which spans the years 1955 to 1975. In 2015, Congress finally took action to recognize veterans of that conflict by creating an Anniversary Commission and, among other things, authorized the presentation of a special lapel pin to all who served in theater (as well as another pin to be presented to those who lost loved ones in the conflict).

Today, only 18 of the 130 VFW Posts in the Commonwealth are commemorative partners in the Vietnam War Anniversary Commission. Surely there should be many more – most of your Posts include Vietnam Veterans (the largest single block of veterans now alive). It costs nothing to join – it's something you should all want to be part of for the remaining years of the anniversary period. While there are many nice posters available for display along

with decals, pins, and other distributable supplies available, the best thing available is the Commemorative lapel pin. These can be ordered directly from the Commission (along with other supplies) at no cost.

As an example of a very easy way to recognize Vietnam veterans, just have your members keep one of two pins with them in their cars. Virginia seems to be a State where veteran-related ball caps are plentiful – under normal circumstances, I can go into any mall, store, etc and see a fellow veteran wearing an identifying ball cap. If I see them wearing a cap showing them to be a Vietnam veteran, I first look to see if they are displaying the pin. If so, I greet them with “Welcome Home” and perhaps chat a bit. If I don’t see one on their cap, I take one out of my pocket, discuss it with them and then present it to the veteran with the belated thanks of a grateful nation. A number of my Post members do the same.... over the past few years, we have distributed nearly 300 pins to Vietnam veterans.... not just in our area but anywhere we encounter them. Just keep a record and at the end of the calendar year, send a report saying how many pins you presented. Of course, I’d like to know that information too (at the end of each May) so I can report to the Department Commander. The Commission’s website is: [www.vietnamwar50th.com/](http://www.vietnamwar50th.com/). Please have your Post sign up for participation. And while the present situation reduces the opportunities to locate and interact with veterans, you can start in your own Posts and move out from there.

Jeff Dombroff  
Vietnam War Commemoration  
Committee Chairman

Official:



Ed Mann  
State Adjutant

By Order of:



Eric Mallett  
State Commander





















VFW Riders VA

# 7th Annual 4 Season's Poker Run

First 50 riders who register will  
get a FREE VFW buff!



**\$15 per Rider/\$5 per passenger**

Come help support the VFW Riders VA! Cost includes lunch provided by Mission BBQ at the end of the run. Musical Guest Sons of the Beach! Cash prizes for best hand and as always there will be items for raffle/auction. All proceeds support the VFW Vander Clute fund, which supports Veterans and their Families

**Sept 26<sup>th</sup> Registration 930 – 1030 First bike out at 10AM**

Poker run starts at VFW Post 3160, 111 A View Ave,

Norfolk, VA & ends at VFW

Post 4809, 5728 Barte St,

Norfolk, VA.

Poker Run is sponsored in part  
by Powerhouse Gaming



Powerhouse Gaming

2020 4 SEASON'S  
POKER RUN

- breakfast from 8 to 10 at Post 3160 for \$5
- Bar at Post 3160 will be open during registration
- Raffle & Auction prizes at end Post 4809
- First 50 riders registered will get a FREE VFW BUFF
- VFW Guardian Bells will be available for only \$5



- Lunch proudly donated by



- Live music from Sons of the Beach!





Members 500+ will  
see your ad!

# VFW Auxiliary Department of Virginia PRESIDENTS BOOK

Maggie Myers

2020-2021

434.242.3826

Payments for the ad will be sent directly to VFW  
Headquarters attention VFW Quartermaster - identified for  
VFW Auxiliary Ad.

403 Lee Jackson Highway Staunton, 24401

## Ways to Sponser!

### Full Page Ad

8X11

You provide ad \$300

We create ad \$450

\*Logo Added to Website

### Half Page Ad

4x5.5

You provide ad \$175

We create ad \$225

\*Logo Added to Website

### 1/4 Page Ad

2x5.5

You provide ad \$100

We create ad \$150

For questions on Ads please email  
[VFWAUXVAMARKETING@gmail.com](mailto:VFWAUXVAMARKETING@gmail.com)

# **THE VIRGINIA VETERANS FOUNDATION**

## *VFW Post Home Improvement Grant*

The purpose of the VFW Post Home Improvement Grant is to assist VFW Posts in Virginia who need assistance with funding projects to improve, expand, or repair their Post home. There will be of six (6) grants worth up to \$500 each for the 2020-2021 year. All requirements must be met, or the Post will be required to return the grant, in part or in whole, depending on the circumstances.

The requirements of the grant are as follows:

- 1) The project must be initiated and completed in the period of July 1, 2020 through June 30, 2021.
- 2) The VFW Post in question must have a current non-profit status on file with the Internal Revenue Service (IRS) and the Post must provide the IRS paperwork proving this.
- 3) The Post must be in good standing with the VFW National Headquarters and the Department of Virginia.
- 4) The Post must own or lease the Post and must provide a copy of the documents showing either ownership or a current lease. For Posts who lease the property, there must be at least 2 years remaining on the lease to receive a grant.
- 5) The Post must not allow smoking in their Post building but may use the grant to repair damage after voting to ban smoking. A ban on smoking is defined as no smoking allowed inside the building of the Post home. It may be allowed outside of the building.
- 6) Receipts for the project must be provided and payment of the grant will not occur until this is done with all payments coming after project completion.
- 7) Should the project costs total less than \$500 once completed, the balance of the grant will not be paid. Additional projects may not be added to an approved grant. Alterations to an approved grant require approval by the Virginia Veterans Foundation before the grant can be claimed.
- 8) The VFW Post receiving the grant must agree to allow the VFW Department of Virginia and Virginia Veterans Foundation the opportunity to promote the project on social media, in official communications, and in other forms of marketing.
- 9) The grant will only cover materials and the Post is responsible for providing labor. This can be done through paying for labor or by doing the work themselves.
- 10) All decisions on grants are final and will be made by the Board of Directors for the Virginia Veterans Foundation.
- 11) Funding from this grant program may be combined with other grants but the total of the funding received cannot exceed actual costs and the amount received from this grant may be reduced accordingly.

# **THE VIRGINIA VETERANS FOUNDATION**

## *VFW Post Home Improvement Grant*

### Official Grant Application

(All questions must be answered in full)

Name and number of the Post: \_\_\_\_\_

Post mailing address: \_\_\_\_\_

Physical address of the Post: \_\_\_\_\_

Post Commander name, phone number, and email address: \_\_\_\_\_

\_\_\_\_\_

Post Quartermaster name, phone number, and email address: \_\_\_\_\_

\_\_\_\_\_

Description of the project to be completed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated cost of the project: \_\_\_\_\_

How will labor be provided?: \_\_\_\_\_

By signing below, you acknowledge the requirements of the grant program. Furthermore, you acknowledge that you have provided all needed documents and that the decision on this grant application rests solely with the Virginia Veterans Foundation. Finally, you agree to provide all needed receipts for the project and to cooperate with the Virginia Veterans Foundation and the VFW Department of Virginia in promoting the project and grant.

Post Commander: \_\_\_\_\_ Post Quartermaster: \_\_\_\_\_

# **THE VIRGINIA VETERANS FOUNDATION**

## *VFW Community Service Grant*

The purpose of the VFW Community Service Grant is to assist VFW Posts and Auxiliaries in Virginia who need assistance with funding community service projects. There will be twelve (12) grants worth up to \$250 each for the 2020-2021 year. All requirements must be met, or the grant must be returned, in part or in whole, depending on the circumstances.

The requirements of the grant are as follows:

- 1) The project must be initiated and completed in the period of July 1, 2020 through June 30, 2021.
- 2) The VFW Post or Auxiliary in question must have a current non-profit status on file with the Internal Revenue Service (IRS) and the Post must provide the IRS paperwork proving this.
- 3) The Post or Auxiliary must be in good standing with the VFW National Headquarters and the Department of Virginia.
- 4) If the project is hosted at a building, it must be a non-smoking building regardless of the owner's rules for the use of the building.
- 5) The grant is not to be used for work on a VFW Post home or the property owned by any membership-based organization.
- 6) Receipts for the project must be provided and payment of the grant will not occur until this is done with all payments coming after project completion.
- 7) Should the project costs total less than \$250 once completed, the balance of the grant will not be paid. Additional projects may not be added to an approved grant. Alterations to an approved grant require approval by the Virginia Veterans Foundation before the grant can be claimed.
- 8) The VFW Post or Auxiliary receiving the grant must agree to allow the VFW Department of Virginia and Virginia Veterans Foundation the opportunity to promote the project on social media, in official communications, and in other forms of marketing.
- 9) The grant will only cover materials and the Post is responsible for providing labor. This can be done through paying for labor or by doing the work themselves.
- 10) All decisions on grants are final and will be made by the Board of Directors for the Virginia Veterans Foundation.
- 11) Funding from this grant program may be combined with other grants but the total of the funding received cannot exceed actual costs and the amount received from this grant may be reduced accordingly.
- 12) Only one grant per year will be provided to an individual Post or Auxiliary, regardless of who applies for the grant.



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### Official Grant Application

(All questions must be answered in full)

Name and number of the Post/Auxiliary: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Physical address of the event: \_\_\_\_\_

Commander/President name, phone number, and email address: \_\_\_\_\_

\_\_\_\_\_

Quartermaster/Treasurer name, phone number, and email address: \_\_\_\_\_

\_\_\_\_\_

Description of the project to be completed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated cost of the project: \_\_\_\_\_

How will labor be provided?: \_\_\_\_\_

By signing below, you acknowledge the requirements of the grant program. Furthermore, you acknowledge that you have provided all needed documents and that the decision on this grant application rests solely with the Virginia Veterans Foundation. Finally, you agree to provide all needed receipts for the project and to cooperate with the Virginia Veterans Foundation and the VFW Department of Virginia in promoting the project and grant.

Commander/President: \_\_\_\_\_ QM/Treasurer: \_\_\_\_\_