

**NUMBER 10**

403 Lee Jackson Highway  
(540) 886-8112

*"Veterans Serving Veterans"*

FAX: 866-416-0586  
Website: [www.vfwva.org](http://www.vfwva.org)  
Email: [statehq@vfwva.org](mailto:statehq@vfwva.org)

**April 1, 2018**

Staunton, Virginia 24401  
In Virginia 800-888-3521

**GUIDE TO THE GO:**

Articles are listed by number not by pages:

- |   |   |
|---|---|
| 1. Commander's Message                        | 19. Membership  |
| 2. District Meetings                          | 20. National Convention Housing                       |
| 3. All-American                               | 21. National Convention Registration                  |
| 4. Audits                                     | 22. Parliamentary Authority                           |
| 5. Computer Available                         | 23. Partners in Patriotism                            |
| 6. Delegate to District/Department Convention | 24. Post Elections                                    |
| 7. Digital Membership Cards                   | 25. Posts in Arrears for Financial Obligations        |
| 8. District Meetings and Convention           | 26. Resolutions                                       |
| 9. Dues Notice Schedule                       | 27. Removal of Officers                               |
| 10. Duties of Trustees                        | 28. Reporting   |
| 11. E-Mail Account Access                     | 29. Roster Updates                                    |
| 12. General Orders                            | 30. Scholarship Themes                                |
| 13. Important Dates                           | 31. Shop AmazonSmile and Donate to the VFW Foundation |
| 14. Legacy Life Membership                    | 32. VFW Friends of Freedom                            |
| 15. Legislative                               | 33. VFW Riders  |
| 16. Life Installment Processing               |   |
| 17. Life Membership Drawing                   |   |
| 18. Life Membership Pay-Out                   |   |

**1. COMMANDER'S MESSAGE:**

We have just had the pleasure of escorting the National JV Commander-in-Chief, "Doc" Schmitz, around our Department. He visited a number of Posts throughout the Commonwealth and I hope you had the chance to meet him when he stopped in a Post near you. Doc hails from NY but has a southern style and a real passion for the VFW. It has been an honor to introduce him to our Department and I will tell you he has been very impressed with the quality of our people and all the things you do to support our veterans, their families and your communities.

Several of us attended the Legislative Conference and VOD awards in Crystal City in March. I was honored to escort our State VOD entry, Emily Moore from Blacksburg, VA, to the stage where she was awarded a \$2,000 scholarship. She had a wonderful time touring the Capitol and meeting her peers from all the other Departments. We met with Virginia Senators Kaine and Warner, and Congress members Connolly, Goodlatte, Scott, Garrett, Taylor, Beyer, Griffith, McEachin, Brat and Comstock (or their staffs) to discuss a number of pieces of Veterans' legislation that we want our Legislators to support. We also had the pleasure of listening to the C-IN-C's testimony before the Senate and House Committees on Veterans Affairs.

As of March 25th, District 10 and 34 Posts that have reached 100% or greater in membership. Congratulations to District 10 and the following Posts:

8356	9877	3150	10295
8479	5412	3160	7916
2894	1827	9274	1811
4639	5313	609	10387
8652	10657	8529	3060
4491	7897	6364	3136
8446	10826	9501	2217
3103	1503	1426	
9760	7854	9808	

The Department membership stands at 93.68% and we need 2,058 new, renewed or reinstated members to reach 100%. You should be planning and holding recruiting events in your area and working your Past Due list to renew or reinstate lapsed members. By the way, there are 3,300 past due annual members in our Department. We need to contact these past members, find out why they have let their memberships lapse and get them to rejoin our Department.

The Department is 100% reported in all five categories...the amazing fact is this was accomplished almost two months before the deadline...what an effort on everyone's part! All quarterly audits have been turned in except for one Post. However, we are still missing some 990s and 19 Post do not have liability insurance on file with the State HQs and several others have expired. If you have a Post home, check the online District Performance reports and make sure you have a Black "L" in the Insurance column. If it's red, then your insurance on file at HQs has expired. If there isn't an "L" then State HQ's does not have a copy of your insurance with the Department and National listed as additional insured. In either case, this must be fixed immediately! If you have questions talk to your District Commander or the Department QM.

Many of our Posts and Districts are well within striking range of making All-State and All-American. Please review the requirements for each and make sure you have all the "squares" filled. I'd hate to see a Post or District not make All-State or All-American because something wasn't checked!

As always, I want to thank you for everything you are doing to help our veterans, their families and your communities!

Mike Boehme  
State Commander  
Department of Virginia

## 2. DISTRICT MEETINGS:

1<sup>st</sup> Date: 05/05/18  
Meeting: 11:00 AM  
Lunch: to Follow Meeting  
Location: Post 3219, Phoebus  
122 E. Mellen St., Hampton  
Rep: Eric Mallett  
State Judge Advocate

3<sup>rd</sup> Date: 04/21/18  
Meeting: 10:00 AM  
Location: Post 9808, Mechanicsville  
7168 Flag Lane  
Rep: Mike Boehme  
State Commander

2<sup>nd</sup> Date: 05/12/18  
Lunch: 12 Noon  
Meeting: 1:00 PM  
Location: Post 4411, Franklin  
3385 Beaverdam Rd.  
Rep: Ken Wiseman  
State Sr. Vice Commander

4<sup>th</sup> Date: 05/05/18  
Meeting: 1:00 PM  
Location: Post 7166, South Hill  
1472 N. Mecklenburg Ave  
Rep: Ken Wiseman  
State Sr. Vice Commander

5<sup>th</sup> Date: 05/19/18  
Meeting: 12:00 Noon  
Location: Post 4637, Martinsville  
2327 Old Chatham Road  
Rep: Mike Boehme  
State Commander

9<sup>th</sup> Date: 05/19/18  
Lunch: 12:00 Noon  
Meeting: 1:00 PM  
Location: Post 9696, Bluefield  
131 Lovelane St.  
Rep: Geoffrey Lyster  
State Chief of Staff

6<sup>th</sup> Date: 05/20/18  
Meeting: 2:00 PM  
Location: Post 4491, New Castle  
295 Hunters Drive  
Rep: Harold "Butch" Schupska  
State Surgeon

10<sup>th</sup> Date: 05/06/18  
Lunch: 11:30 AM  
Meeting: 1:00 PM  
Location: Post 1503, Dale City  
14631 Minnieville Rd.  
Rep: Eric Mallett  
State Judge Advocate

7<sup>th</sup> Date: 05/19/18  
Lunch: 11:30 AM  
Meeting: to follow Lunch  
Location: Post 9760, Berryville  
425 S. Buckmarsh St.  
Rep: Eric Mallett  
State Judge Advocate

11<sup>th</sup> Date: 05/12/18  
Lunch: 11:30 AM  
Meeting: 12:30 PM  
Location: Post 632, Harrisonburg  
450 Waterman Drive  
Rep: Rick Raskin  
State Jr. Vice Commander

8<sup>th</sup> Date: 04/22/18  
Lunch: 12:00 Noon  
Meeting: 1:00 PM  
Location: Post 2524, Culpeper  
1375 Sperryville Pike  
Rep: Harold "Butch" Schupska  
State Surgeon

12<sup>th</sup> Date: 05/12/18  
Registration: 10:00 AM  
Meeting: 11:00 AM  
Lunch: To Follow Meeting  
Location: Post 1994, Abingdon  
175881 Lee Highway  
Rep: Tom Gimble  
Past State Commander

13<sup>th</sup> Date: 05/05/18  
Meeting: 12:00 Noon  
Location: Post 10574, Colonial Beach  
107 Hawthorne Ave  
Rep: Rick Raskin  
State Jr. Vice Commander

### 3. ALL-AMERICAN:

All American requirement for the \$50.00 Donation to National Veterans & Military Support Services, Hold a fundraiser with the proceeds going to National Veterans & Military Support Services, minimum of \$50. Use this link to submit donation. Have any questions please give me a call. [https://heroes.vfw.org/ea-action/action?ea.client.id=1993&ea.campaign.id=52588&ea\\_redirect=true&sessionId=c4f517e7-4697-4fbe-b724-bb18fbf49749](https://heroes.vfw.org/ea-action/action?ea.client.id=1993&ea.campaign.id=52588&ea_redirect=true&sessionId=c4f517e7-4697-4fbe-b724-bb18fbf49749)

Eric Mallett  
State Judge Advocate  
757-714-9066

### 4. AUDITS:

Attention of Post Commanders is directed to Section 218 (a)(11) of the National Manual of Procedure, Officers: Duties and Obligations. Trustees Report of Audit must be prepared in detail within thirty (30) days from the end of each quarter, one of which ends March 31.

## **5. COMPUTERS AVAILABLE:**

Do you, your Post or a needy veteran need a computer? How would you like to get one for free? That's right, FREE.

The Tech4Troops Project is now accepting requests. Any veteran is eligible to receive a FREE laptop computer. These are refurbished machines running Windows 7 and have a free office suite of software installed. There are also some desktop computers available.

All you need to do is contact our point person District 3 Senior Vice Commander Jose Rivera at 804-241-2045 or by email: [jose\\_e\\_rivera@hotmail.com](mailto:jose_e_rivera@hotmail.com). Jose will make arrangements with Tech4Troops for delivery to you.

Please do not contact Tech4Troops directly.

I still have some desktop systems available for which you can contact me at 703-369-2732.

Rick Raskin  
Department Jr. Vice Commander

## **6. DELEGATES TO DISTRICT/DEPARTMENT CONVENTION:**

Section 222 of the National By-Laws provides that Posts shall elect delegates and alternates to District conventions at a regular meeting of the Post held not less than thirty (30) days prior to the District convention at which District officers are to be elected: one (1) delegate and one (1) alternate for each thirty (30) members or fraction thereof in good standing in the Post at the time of the election.

Delegates and alternates to the Department conventions shall be elected at a regular meeting of the Post held not less than thirty (30) days prior to the Department convention. Posts are entitled to one (1) delegate and one (1) alternate for each thirty (30) members or fraction thereof in good standing in the Post at the time of the election.

## **7. DIGITAL MEMBERSHIP CARDS:**

Members now have the ability to download their digital version of their membership card. Depending on whether a member has an iPhone or Android, they will be able to download and access their digital membership card from the VFW app.

This will not replace the physical VFW membership card - we will still be sending out membership cards to all our annual and Life members. This is intended as another option for our members' convenience. When asked to show a VFW membership card, a member can either produce their physical card out of their wallet or display their digital card on their smart phone.

## **8. DISTRICT MEETINGS AND CONVENTION:**

Pursuant to Section 403 of the National By-Laws and the Manual of Procedure, each District shall hold an annual District convention for the purpose of electing District officers, such convention to be held not less than ten (10) days nor more than seventy-five (75) days prior to the convening of the Department convention.

Pursuant to Section 403 of the National By-Laws – Regular Meeting, unless otherwise provided for in Department By-Laws, Districts shall hold at least three (3) regular meetings each year for purposes as prescribed in the Manual of Procedure.

Pursuant to Section 403 of the National Manual of Procedure – Regular Meeting, at least one (1) regular meeting shall be held by the District each year for the purpose of promoting schools of instruction for Post officers.

Pursuant to Section 417 of the National Manual of Procedure, District officers shall not assume the duties of their office until the Department Commander is installed.

District officers shall not be installed or assume the duties of their office until proof of eligibility has been submitted and properly reviewed in accordance with Section 416 of the Manual of Procedure.

## 9. DUES NOTICE SCHEDULE:

Annual members will receive a *mailed renewal* notice five months, three months, and one month prior to their subscription end date. Annual members with a valid email address will also receive an *emailed renewal notice* six months, four months, and two months prior to their subscription end date.

Annual members will receive a *mailed lapsed notice* one, three, and five months following their subscription end date.

## 10. DUTIES OF TRUSTEES:

Attention of Post Commanders is directed to section 218 of the Manual of Procedure, "Duty of Trustees." Trustees Report of Audit must be completed in detail at the close of each quarter. Commanders are reminded that accurate and complete records shall be kept by all persons handling Post funds, including the Club Manager and Bingo Chairman. These records shall be audited by Post Trustees in the same manner as Post Quartermaster and Adjutant records.

## 11. E-MAIL ACCOUNT ACCESS:

All email accounts were reset so the new Officers could take control of their emails as of June 18<sup>th</sup>. This will be the primary means of sending correspondence from State Headquarters to Post and District Officers.

You will receive all General Orders, special notices and any other documentation that you need via email. This will help cut down on postal expenses and speed up the response time for you receiving the information.

Here are directions for logging into your new account for the first time.

1. Go to Department web site [www.vfwva.org](http://www.vfwva.org).
2. Click on Member Tools, Microsoft 365.
3. The user name is your email address; put that on the first line (see below for your new address).
4. Your default password will be Vfw2018# once you have accessed the mail program you will be asked to change it; it must contain at least one uppercase letter and one number.

For Post Officers, your address will be [cdrpost176@vfwva.org](mailto:cdrpost176@vfwva.org) where the 176 is you replace it with **your** Post number.

[adjpost176@vfwva.org](mailto:adjpost176@vfwva.org)  
[qmpost176@vfwva.org](mailto:qmpost176@vfwva.org)

For District Officers your address will be [cdrdist1@vfwva.org](mailto:cdrdist1@vfwva.org) for Districts other than the first just replace the 1 with your district #

[adjdist1@vfwva.org](mailto:adjdist1@vfwva.org)  
[qmdist1@vfwva.org](mailto:qmdist1@vfwva.org)

## 12. GENERAL ORDERS:

The cut off for the General Orders is the 20<sup>th</sup> of the month. No EXCEPTIONS. Subscriptions for hard copy via USPS for General Orders are \$24.00 for the year. Please contact State Headquarters for more info.

## 13. IMPORTANT DATES:

June 14-17, 2018	State Convention, Renaissance Portsmouth Hotel, 425 Water Street, Portsmouth, VA. Phone 757-673-3000. Room Rates are \$125.00 per night. Group name "Veterans of Foreign Wars Department of Virginia" Cut-off Date May 14, 2018.
July 21-25, 2018	National Convention, Kansas City, MO
September 20-23	National Commander-in-Chief's Homecoming, Albuquerque, NM
October 18-21	Southern Conference, Louisville, KY

## 14. LEGACY LIFE MEMBERSHIP:

**Legacy Life Membership:** This prestigious program is available to all Life members and is now available in memoriam for past Life members. Three levels of membership each offer their own package of exclusive member benefits. Financial contributions to the Legacy Life member program are tax deductible to the maximum extent allowed by law.

<i>Enrollment Cost:</i>	<i>Annual Payouts:</i>	<i>Post:</i>	<i>Department:</i>	<i>National:</i>
<b>Levels:</b> Gold- \$1200.00		\$18.00	\$18.00	\$18.00
Silver- \$800.00		\$12.00	\$12.00	\$12.00
Bronze- \$400.00		\$6.00	\$6.00	\$6.00

*What will your Legacy be?*

## 15. LEGISLATIVE:

On 6 and 7 March, 2018 members of the VFW's National Legislative Committee visited the "Hill" in Washington, DC to discuss a variety of concerns with the members of the Senate and House of Representatives. The Virginia contingent, State Commander Mike Boehme, Dan Boyer (VFW-7726), District 10 Commander Chuck Wilson, Post Commander Monti Zimmerman (VFW-1811) and Doc Crouch (VFW-3150), attended meetings in the offices of ALL of our elected national legislators; generally meeting with staff members but in some cases with the representatives themselves.

Our broad legislative needs are outlined in the 2018 Priority Goals which are based on the resolutions that were voted on and passed by the membership at our national convention. Certain of these goals were selected for special emphasis and point papers were developed to expand on our concerns. Along with that, and true to the VFW's work ethic where there is a problem that needs to be addressed, we brought forth a proposed solution.

First and foremost is **Sequestration** and their **Continuing Resolutions**. They are not only severely hampering the Department of Defense (DOD) and the Department of Veterans Affairs (VA) but all government agencies. Congress needs to step up and create an annual budget in a responsible manner. The unfair yoke of sequestration and the continuing resolutions must come to an end NOW.

Other immediate areas of concern were: The VA's ability to help veterans through effective **Community Care**, continuing to address the needs of veterans who have been subjected to **Toxic Exposure** of varying substances, **Veterans Health Care** especially as it relates to suicide prevention, co-pays, more adequate care for women veterans and number and professionalism of the health care personnel needed to deliver that care, and **Concurrent Receipt** as it affects not only retired veterans but their surviving spouses. Also discussed were 15 additional bills currently making their way through the U. S. Congress.

Copies of the 2018 Priority Goals and the March 2018 Legislative Priorities point papers have been provided to each Post with the request that they be shared with the members – VFW and Auxiliary. A breakdown (as of 1 of April) of the 32 legislative bills cited in the point papers is being prepared and it will indicate which of our legislators have signed on as co-sponsors of those individual pieces of legislation. A copy of this breakdown will be provided to each Post in Virginia so that they can keep their members informed. It will be updated and provided to all Posts on the first of each month. Also, each Post has been provided with a listing that provides information on where each legislator is located and their contact info, not only in D.C. but also their local offices.

If you would like a copy of any of the above documents and cannot get them at your Post, please contact Doc Crouch at DCrouch@vfwva.org or call me at (703) 319-0845.

C. D. "Doc" Crouch  
National Legislative Committee

## 16. LIFE INSTALLMENT PROCESSING:

There is an important change that just came out for Installment Life processing...the Post Quartermaster can now process the Installment Life membership applications! We don't know if there is a no email option. In the meantime

spread the word and please starting using this option. It should speed up the Installment Life processing time for our new members.

“Post level processing of Life member installments: When a Quartermaster signs up a new member there is a new selection for Installment Life. When that is selected the Quartermaster puts in the payment information and it generates an email to the member who must accept the terms from the link in the email. If they don't accept the terms they will be converted to an annual member instead of a Life member. If you have issues, contact Ross Crutcher or Randy Gay in the Member Service Center for help.”

Mike Boehme  
State Commander  
Department of Virginia

## **17. LIFE MEMBERSHIP DRAWING:**

Congratulations! Mountain Empire Post 8652 is the winner of a free Life Membership in the Veterans of Foreign Wars, Department of Virginia. Mountain Empire Post 8652 was made eligible for this Free Life Membership for having a minimum 100% of their membership goal reported to State Headquarters by the March 1, 2018 deadline.

Kim DeShano, State ADJ/QM

## **18. LIFE MEMBERSHIP PAY-OUT:**

The following will be the 2019 Life Member payout.

- Plan ABC - A total payout of \$10.44 for each life member (\$3.48 to each Post, Department and National).
- Plan D - A total payout of \$11.58 for each life member (\$3.86 to each Post, Department and National).
- Plan E - A total payout of \$22.50 for each life member (\$7.50 to each Post, Department and National).

As indicated in the By-Laws, payment will be made in September 2018 for all Life Members recorded as of August 31, 2018. In addition, a payment will be made in January 2019 for all Life Members processed during the period September 1 through December 31.

## **19. MEMBERSHIP:**

Commanders and Comrades,

The Department is moving forward even though some Posts seem to have trouble keeping up with the State Average of 91.38%. I encourage the Posts that are behind our average to work your expired members list. The weather hasn't been that bad overall yet, sure we have had a few cold and snowy days, but that shouldn't stop one of the best Departments in our Organization. This morning we had 24 Post at or above 100%, we had 46 Post above the State Average. The bad news is we had 61 Post below the Average. District Commanders please contact these Posts and find out why they are having trouble keeping up. We know some Posts are not in very good locations to produce new members, but have you visited all of your expired members yet. You may find that they need a helping hand for one reason or another. Veterans are a proud group of people and do not like to ask for help, but sometimes we all need it. I ask you to check on these expired members.

We have five months left to make the Department 100% plus one, I hope you all we make every effort to accomplish. Don't forget to look at the check list if you are aiming for All State or All American. It's easy to forget something if you aren't careful. The State Team is always ready to help with your efforts. If you need us contact myself or State HQ.

Tom Hines, PDC  
Membership Team

## **20. NATIONAL CONVENTION HOUSING:**

119th National Convention housing officially opened February 20, 2018. Housing reservation information will be located on the convention website accessed through the main VFW website at [www.vfw.org](http://www.vfw.org). The convention website will also have general convention information including the registration form and links to other convention related information for Kansas City, MO, July 21-25, 2018, including a tentative agenda.

## 21. NATIONAL CONVENTION REGISTRATION:

Section 222 of the Manual of Procedure states each Post will pay, in advance, a national convention registration fee of twenty-five dollars (\$25) which shall entitle the Post to a packet of convention information and materials and one identified registered delegate for the VFW National Convention. Each additional delegate attending the national convention will pay a ten dollar (\$10) delegate fee provided the Post has paid the mandated \$25 advance registration fee. All advance registrations should be mailed to the VFW National Headquarters, 406 West 34th Street, Kansas City, MO 64111, ATTN: Convention Registration or you may register on-line by going to [www.vfw.org](http://www.vfw.org).

## 22. PARLIAMENTARY AUTHORITY:

Procedure and Ritual establish that *Robert's Rules of Order, Newly Revised, 11th Edition* shall be the parliamentary authority on procedural matters not governed by VFW By-Laws and Manual of Procedure. This edition of *Robert's Rules of Order* is readily available at local book stores and online retailers such as Barnes & Noble and Amazon.

## 23. PARTNERS IN PATRIOTISM:

**Have You Heard About the VFW's Partners in Patriotism?** – Would you like to support the VFW's life-changing programs for veterans, service members and their families without receiving all of the unwanted mail? The VFW has developed an option that lets you support VFW programs on a monthly, quarterly, or yearly basis, as well as reduce expenses and eliminate unwanted mail. It is called Partners in Patriotism. As a member of Partners in Patriotism, you choose a set dollar amount for your donation (minimum amount of \$10) that is either charged to your credit card or set up as an Electronic Funds Transfer (EFT) from your bank account. If you are interested in joining Partners in Patriotism, you may contact the VFW Development Department Donor Services at 816-756-3390, ext. 6318, or email us at [partners@vfw.org](mailto:partners@vfw.org) with "Partners in Patriotism Application" in the subject line.

## 24. POST ELECTIONS:

Attention is directed to Section 217 of the National By-Laws and the Manual of Procedure covering the nomination, election and installation of Post Officers. Post Election Report forms are being mailed to Post Quartermasters with instructions that they complete the form online through the Online Membership System (OMS) or they can complete the form and return directly to National Headquarters immediately following the election of Post Officers, by not later than June 1st.

## 25. POSTS IN ARREARS FOR FINANCIAL OBLIGATIONS:

Attention is directed to Section 213 of the National By-Laws concerning any Post in arrears for any financial obligations to County Council (if applicable), District, Department and National for fees, dues, poppy money, supply money, failing to have the office of Quartermaster properly bonded in accordance with Section 703, failing to ensure that the Post is properly insured in accordance with Section 709, failing to submit properly completed quarterly Post Trustees Report of Audit, Post Election Report for the ensuing year, or other obligations, shall be deprived of all representation in District meetings, County Council meetings (if applicable), District, Department and National Conventions. Such representation shall be restored promptly upon proper adjustment of such deficiencies.

## 26. RESOLUTIONS:

It is the time of year to begin thinking about any changes you would like to see concerning the operation of the VFW at the Department and National levels. All changes must be presented in the form of a resolution and be submitted to the Department for consideration at the Department Convention.

If a Post wishes to make a resolution or by-law change, it is not necessary that a draft of the proposed new text be submitted through your District. However, by obtaining the support of the other Posts within your District you can reinforce your Post's position.

All resolutions submitted by a Post or District for consideration at the Department convention shall have a notation indicating the date of approval by said Post or District and be signed by the appropriate commander. Resolutions received without this notation and signature will not be considered and will be returned.



The Resolutions Committee consists of Charles Wilson, Post 7916--Chair; Tom Ferguson, Post 637; Ron Link, Post 7589; and Sterling Moninghoff, Post 1503.

Any member of the committee can assist you in drafting your resolution. Please see additional information in these General Orders or ask any member of the Resolutions Committee about your thoughts.

We encourage everyone to have any proposed resolutions and by-laws changes submitted by 18 May 2018. Resolutions may be submitted at the Department Convention up until 1700 hrs the evening prior to scheduled voting. However, since those resolutions will not be included in the abstract document they may not receive due attention by the Convention Delegates.

Please send all resolutions to Department Headquarters either via U.S. mail or electronically via e-mail.

Charles Wilson  
Chair, Resolutions Committee

## **27. REMOVAL OF OFFICERS:**

Section 220 of the National By-Laws, "Vacancies and Removal of Elective Officers or Committee Members" states, "Any elective Post officer removed by the Department Commander, by reason of failure to pay current dues or by vote of the Post under the provisions of this section, shall not be eligible to serve in any Post office in the same administrative year in which the officer is removed."

## **28. REPORTING:**

Comrades to view whether your Post has submitted an Audit Report, Americanism, Community Service, Safety, Youth or Hospital report you should visit the Department website ([www.vfwva.org](http://www.vfwva.org)).

The website is updated daily. If you have any questions, please call State Headquarters.

There will be no form for Homeless when reporting for assistance to a homeless veteran please put it on a Community Activity report under aid to others.

## **29. ROSTER UPDATES:**

New Jr. Vice Commander  
VFW Post 993  
Terry McClure  
37 Gillis Rd  
Portsmouth, VA 23702  
757-319-2823

New Quartermaster  
VFW Post 2582  
Christopher Blodgett  
322 Gauntlet Way  
Suffolk, VA 23434  
757-287-0614

New Sr. Vice Commander  
VFW Post 3150  
Nicholas Hatfield  
9 Middleton Ln  
Sterling, VA 20164  
757-771-1330

New Jr. Vice Commander  
VFW Post 3150  
Ernest Delpero  
1663 N. Colonial Terr.  
Arlington, VA 22209  
910-987-9748

New Quartermaster  
VFW Post 5412  
Warren Haines  
13912 Stonefield Dr.  
Clifton, VA 201124  
617-413-1134

### 30. SCHOLARSHIP ESSAY THEMES:

The 2018–19 themes have been chosen by Senior Vice Commander-in-Chief Vincent “B.J.” Lawrence.

The Voice of Democracy theme will be “Why My Vote Matters” and the Patriot’s Pen theme will be “Why I Honor the American Flag.”

### 31. SHOP AMAZONSMILE AND DONATE TO THE VFW FOUNDATION:

Even though the holidays have passed, VFW members and supporters can continue to support VFW programs and services by shopping through AmazonSmile and Amazon donates 0.5% of the purchase price to Veterans of Foreign Wars (VFW) Foundation. Purchase items that are eligible for donations are indicated on the products pages.

Copy and share the link <http://smile.amazon.com/ch/43-1758998> with your fellow VFW members and supporters and begin shopping to help support the programs and services of the VFW through the VFW Foundation. Bookmark the AmazonSmile link and support the VFW Foundation every time you shop on Amazon.com.

### 32. VFW FRIENDS OF FREEDOM:

If you are not already a member of the VFW’s online community, please visit [www.vfw.org](http://www.vfw.org) and look for the banner that says “Find Out What’s Happening” to sign up. As a member of the VFW’s Friends of Freedom, you will receive special emails with breaking VFW news, legislative alerts and unique opportunities to help the VFW in assisting our nation’s veterans, service members and their families. You may also visit [www.vfw.org/vfwatwork](http://www.vfw.org/vfwatwork) and click on “**Read VFW success stories**” to learn how the VFW is fighting for veterans’ rights, assisting veterans in need, educating our youth and aiding military families across the nation. Check back often to see newly posted stories!

### 33. VFW RIDERS:

Comrades,

July 2018 the VFW Riders Virginia are going to ride to the VFW National Convention in Kansas City MO. Our goal is to raise money to carry to the VFW National Convention Howard E Vander Clute ride prior to the start of the Convention. Last year we donated \$15,000 from the Dept. of Virginia, various Posts of Virginia and the VFW Riders Virginia. I am asking for donations from you to help us raise money for the Howard E. Vander Clute Jr. Memorial Motorcycle Ride.

The monies raised this year will go to help out our veterans through the National Military Services program (NMS).

This year with your help and monies raised by the VFW Riders Virginia we are hoping to surpass last year’s numbers.

Thank you Comrades for all you do for our veterans.

Please send your donations to  
Kim Deshano  
Department of Virginia Quartermaster  
403 Lee Jackson Highway Staunton, VA 24401.

Earmark your donations **VFW Riders Virginia Howard Vander Clute Memorial Ride.**

William J Shepherd  
VFW Riders Virginia Chairman

Official:



Kim A. DeShano  
State Adjutant

By Order of:



Mike Boehme  
State Commander



Grand Seam Squirrel

Mark Winn

Military Order of the Cootie  
The Honor Degree of the  
Veterans of Foreign Wars of  
the United States



Grand Auxiliary President

Jennifer Winn



Grand of Virginia & Auxiliary Grand Scratch  
April 13-15, 2018

VFW Post 3160, 111 A View Ave, Norfolk, VA 23503

Point of Contact: Eric Mallett, CofS – (757) 714-9066, [emallett@cox.net](mailto:emallett@cox.net)

Schedule of Events:

**Friday, 13 April 2018:**

2:00 pm: Hospitality Begins (Cash Bar) VFW Post 3160

5:30 pm: Steak Dinner, VFW Post 3160 Cost is \$15.00 (3/4" T-bone) Limited availability must RSVP Butch Schupska: (757) 285-0811 by 31 March 2018.

**Saturday, 14 April 2018:**

9:00 am: Coffee and Donuts, VFW Post 3160

9:30 am: Depart for Hospital Visit

11:45 am: Return to VFW Post 3160

12:00 pm: Lunch, VFW Post 3160 (\$5.00)

1:00 pm: MOCA Meeting & Nomination/Election of 2018/2019 Officers

1:13 pm: MOC Old C of A.

1:43 pm: MOC Grand Scratch & Nomination/Election of 2018/2019 Officers

4:30 pm: Joint MOC/MOCA Opening and Installation of 2018/2019 Officers

5:13 pm: New MOC C of A

5:30 pm: Social Cocktail Hour (Cash Bar)

6:30 pm: Dinner – Mission BBQ Fundraiser

Cost \$15 for one and \$25 for two.

Please RSVP to Jennifer Winn ([jen\\_moca@cox.net](mailto:jen_moca@cox.net)) or call 757-478-4526

**MENU:**

- MEATS: Pulled Pork, Pulled Chicken
- SIDES: Mac-N-Cheese, Baked Beans w/ Brisket, Cole Slaw
- BAKERY ITEM: Slider Buns

**Sunday, 15 April 2018:**

9:00 -1100 am: Breakfast, VFW Post 3160 cost is \$6.00

Butch Schupska is taking names no later than 24 March 2018 for rooms at the Navy BOQ, 9075 5th Ave Norfolk, VA 23511. [Naval Station Norfolk Directory - Bachelor Officer Quarters \(BOQ\) - NGIS](#)

All Cooties in good standing are cordially invited.

# *Commanders Club Luncheon*

**Attention: All Past and Present Commanders**

*You are invited to attend the Annual Commanders Club Luncheon to be held on Friday, June 15, 2018 at the Portsmouth Renaissance from 11:30 am to 2:00 pm. You must be a Commanders Club Member to attend. All Post, District and Department Commanders are encouraged to join, both Past and Present.*

**Cost: \$45.00**

**MENU:**

*Mixed Greens Salad with assorted dressings*

*Prime Rib of Beef au Jus with horseradish sauce*

*Oven Roasted Potatoes and Seasonal Vegetables*

*Bread Pudding with Custard Sauce*

*Water, Tea, Coffee, Beer and Mixed Drinks*

**MAKE CHECK PAYABLE TO: VFW DEPT. OF VA COMMANDERS CLUB**

**MAIL CHECK TO: Tom Ferguson, Commanders Club Treasurer**

*113 Brijidan Lane, Colonial Heights VA 23834*

***DEADLINE: June 3, 2018 PRE-REGISTRATION FOR MEAL IS REQUIRED. PAYMENT MUST BE RECEIVED BY JUNE 3<sup>rd</sup>. NO EXCEPTIONS. NO MEALS WILL BE AVAILABLE UNLESS PRE-REGISTERED.***

***REMEMBER: You can become a LIFE MEMBER for \$30.00; All dues can be sent to Tom Ferguson at the above address.***

***Kathy Goodall, President      Tom Ferguson , Treasurer***

***PLEASE SEND THE FORM BELOW ALONG WITH YOUR CHECK TO ASSURE ACCURACY.***

***Post No. \_\_\_\_\_ Amount Enclosed \_\_\_\_\_***

***Name of each Commanders Club Member attending:***

-----  
-----  
-----  
-----  
-----

***Past and Present Commanders wishing to join this elite Club:***

***LIFE MEMBER DUES ARE \$30.00***

***NAME \_\_\_\_\_***

***YEAR/S SERVED AS COMMANDER \_\_\_\_\_***

***POST/DISTRICT/DEPARTMENT \_\_\_\_\_***

***NOTE: ANY JOINING COMMANDERS CLUB MEMBER WHO WISHES TO ATTEND THE LUNCHEON MUST PAY \$75.00 FOR THE LUNCHEON COST AND THE LIFE MEMBERSHIP DUES.***

# VETERANS OF FOREIGN WARS OF THE UNITED STATES



State Headquarters  
403 Lee Jackson Highway  
Staunton, Virginia 24401  
[www.vfwva.org](http://www.vfwva.org)

Phone: 540-886-8112  
800-888-3521  
Fax: 866-416-0586  
Email: [statehq@vfwva.org](mailto:statehq@vfwva.org)

Greetings!

The Veterans of Foreign Wars of the United States will hold its annual state convention for Virginia June 14-17, 2018 at the Renaissance Portsmouth Hotel in Portsmouth, Virginia. As part of this, the VFW is looking for supporters and this is an awesome opportunity for you, your Post, Auxiliary or your business to showcase your support to our great organization.

Your level of support means our many programs and expenses related to our Convention are covered and your donation would be tax deductible as the Virginia VFW is a 501(c)19 organization. With more than 33,000 Comrades, over 130 posts and more than 5,000 members of the Auxiliary your support would be seen by many through an advertisement placed into our convention book.

A full-page ad in the book costs just \$75 and there are an unlimited number of ads that can be placed into the book. The deadline for registration is April 1, 2018. All checks would be made payable to "VFW Virginia" and should be returned to the above listed address along with the registration form enclosed. Submissions for the advertisement should be sent electronically to our State Headquarters at the email [qm@vfwva.org](mailto:qm@vfwva.org) as a PDF attachment.

We thank you for your consideration and support in advance and we look forward to working with you.

# VETERANS OF FOREIGN WARS OF THE UNITED STATES



State Headquarters  
403 Lee Jackson Highway  
Staunton, Virginia 24401  
www.vfwva.org

Phone: 540-886-8112  
800-888-3521  
Fax: 866-416-0586  
Email: statehq@vfwva.org

Name of company/post/auxiliary/individual \_\_\_\_\_

Name of contact person from the company/organization \_\_\_\_\_

Phone number \_\_\_\_\_

Mailing address \_\_\_\_\_

Number of ads requested: \_\_\_\_\_ x \$75 = \_\_\_\_\_ (enclose a check for this amount)

Cancellations made before the deadline will receive a full refund. After the deadline there will be no refund for your fee because of deadlines with the company printing the convention books.

Make check payable to "VFW Virginia" and return with this application. See above for address. Submit the advertisement to [qm@vfwva.org](mailto:qm@vfwva.org) in a PDF format. Final approval for appropriate content in your advertisement shall be the decision of the Veterans of Foreign Wars of the United States and their printing partner. All decisions are final. By signing below you give the Virginia VFW permission to use the material listed in the advertisement you provide for the sole purpose of printing in the 2018 State Convention book.

Signature of company/organization/individual attending \_\_\_\_\_

Date \_\_\_\_\_

**RULES FOR CONTEST**  
**GEORGE C. DALBY PERPETUAL TROPHY**  
**VETERANS OF FOREIGN WARS OF THE UNITED STATES**  
**DEPARTMENT OF VIRGINIA**

- 1. Post Commanders and District Commanders are excluded from this award because other awards have been set up for them.**
- 2. Contest will run from Convention to Convention - the award to be made at the Annual Department Convention and based on:**
  - A. Number of dues collected;**
  - B. Hospital Visits - (visits to Comrades in hospitals and in homes);**
  - C. Community Activities : Number of projects participated in and what part the contestant performed;**
  - D. Youth Activities: Number of projects in which the contestant participated in and what he did;**
  - E. What part the contestant took in Buddy Poppy sales;**
  - F. How much time was lost from work in each project;**
  - G. How much money contestant spent in attending meetings out of his area in which he was not reimbursed; and**
  - H. Approximately the time, money, and miles traveled in performing tasks beyond the call of duty.**
- 3. Nominee from each Post to be submitted to the District Commander, who will appoint a committee of at least three members to select the winner in his District. Each District Commander will be responsible for forwarding the application of the winner in his District to Department Headquarters.**

**\*\*ENTRIES MUST BE AT STATE HEADQUARTERS BY MAY 11, 2018 by 5:00 PM.**



**GEORGE C. DALBY PERPETUAL TROPHY**  
**NOMINATION BLANK**  
**VETERANS OF FOREIGN WARS OF THE UNITED STATES**  
**DEPARTMENT OF VIRGINIA**

Name of Comrade (Post Commanders and District Commanders excluded):

\_\_\_\_\_

Post Number: \_\_\_\_\_ Address: \_\_\_\_\_

A. Number of dues collected: \_\_\_\_\_

B. Hospital Visits (visits to Comrades in hospitals and in homes):

\_\_\_\_\_

C. Community Activities (number of projects participated in what part the contestant performed):

\_\_\_\_\_

\_\_\_\_\_

D. Youth Activities (number of projects in which the contestant participated and what he did):

\_\_\_\_\_

\_\_\_\_\_

E. What part the contestant took in the Buddy Poppy Sales: \_\_\_\_\_

\_\_\_\_\_

F. How much time missed from work in each project: \_\_\_\_\_

\_\_\_\_\_

G. How much money contestant spent in attending meetings out of his area in which he was not reimbursed: \_\_\_\_\_

\_\_\_\_\_

H. Approximately the time, money, and miles traveled in performing tasked beyond the call of duty: \_\_\_\_\_

\_\_\_\_\_

REMARKS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# PREPARING A RESOLUTION TO BE CONSIDERED BY THE NATIONAL CONVENTION

The policy of the Veterans of Foreign Wars is established by resolutions adopted by the delegates attending Department and National Conventions. Most such resolutions originate at the Post level and are passed through the District and Department before being acted upon at a National Convention. Many times, an otherwise worthy idea gets nowhere merely because it is not correctly presented.

A resolution contains two separate parts; a statement of the problem to be solved, and the proposed solution to the problem. The problem is outlined in the "WHEREAS" clauses, and the proposed solution is given in the "RESOLVED" section.

The "RESOLVED" section of a resolution should be complete in itself without depending on the "WHEREAS" clauses to give it meaning.

## EXAMPLE:

WHEREAS, the rising cost of living has created an intense hardship on those disabled veterans whose only income is a meager pension check; now, therefore

BE IT RESOLVED, that we petition Congress to enact legislation which would provide a substantial increase in non-service connected pension rates.

(Note: The "RESOLVED" section has a proposed solution that makes sense and can stand alone without the "WHEREAS" clause giving it meaning.)

A resolution may deal with a local problem. It needs no action on a level higher than that of the Post. If the problem concerns an area larger than that served by the Post, it should, after Post approval, be presented before the District or County Council. All resolutions of statewide, regional or national concern must be acted upon by the Department Convention. Those resolutions approved by a Department Convention, which affect persons or matters *outside the state boundaries*, must be forwarded to the National Convention for final disposition.

When submitting a resolution to the Department Convention, a notation on the bottom should show the previous action taken, such as, approval by Post and, if applicable, by the District. A Post or District submitting a resolution to its Department Convention must follow guidelines established by the Department, which may require submitting the resolution to the Department Adjutant prior to the convening of the convention.

## **Resolutions not in proper form, unclear as to meaning, or concerning matters clearly not within the scope and purpose of the Veterans of Foreign Wars cannot be considered by the National Convention.**

Resolutions approved by a Department Convention, which affect matters outside state boundaries, must be forwarded by the Department Adjutant to the National Convention for final disposition. Approved resolutions should be sent to national headquarters at the close of the department convention. The Adjutant General requests all resolutions be forwarded to National Headquarters on or before the first working day of July. A resolution disapproved by the Department Convention or not acted upon by the Department Convention will not be considered by the National Convention.

Resolutions may also be originated by Department officers or by the Department Convention itself and acted upon by the Department Convention. A National Officer may originate a resolution concerning National affairs and submit it directly to the National Convention without Department action. Likewise, a National Convention Committee may originate a resolution and present it for approval during the National Convention.

Policy set by the National Convention is binding upon all subordinate units of the Veterans of Foreign Wars. No Post or Department is permitted to take any individual action or espouse any cause contrary to the National By-Laws or to the actions of the National Convention except that it may propose changes in policy by the preparation of a resolution for consideration as outlined herein.

# PREPARING PROPOSED AMENDMENT TO THE NATIONAL BY-LAWS, MANUAL OF PROCEDURE OR RITUAL

**By-Laws:** Any member in good standing, a Post, a District, or a Department, may propose an amendment to the National By-Laws; provided, however, before consideration at the National Convention, the proposed amendment must be approved by a Department Convention. Immediately following a Department Convention, the proposed amendment(s) must be forwarded to National Headquarters.

**Manual of Procedure and Ritual:** Any Post, District, or Department may propose an amendment to the Manual of Procedure or Ritual; provided, however, before consideration at the National Convention, the proposed amendment must have been forwarded, through channel and have been properly approved.

In order to meet National By-Law/Manual of Procedure Article XIV requirements, to provide 15 day notice to all Posts of all amendments, the Adjutant General requests all amendments be forwarded to National Headquarters on or before the first working day of July.

**By-Law, Manual of Procedure or Ritual changes not in proper form, unclear as to meaning, or concerning matters clearly not within the scope and purpose of the Veterans of Foreign Wars cannot be considered by the National Convention.**

A proposed change to the National By-Laws, Manual of Procedure or Ritual must be submitted as such, not as a resolution. Proposed amendments must be definite and specific as to the verbiage to be deleted or added. Use of the most recent amended copy of the National By-Laws, Manual of Procedure and Ritual is encouraged, as proposed changes considered by convention delegates cannot be amended on the floor.

## EXAMPLE 1:

Proposed Amendment to National By-Laws proposed by Department of \_\_\_\_\_.

Section 202 - By-Laws

Amend Section 202, National By-Laws, by deleting the words "two-thirds (2/3)" in the first sentence of paragraph one, and inserting, in lieu thereof, the following: "majority".

## EXAMPLE 2:

Proposed Amendment to National Manual of Procedure proposed by Department of \_\_\_\_\_.

Section 518- Officers: Duties and Obligations.

Amend Section 518, Manual of Procedure, by deleting paragraph (a) (1) d. in its entirety and inserting, in lieu thereof, the following: "Plan and organize all social functions."

## EXAMPLE 3:

Proposed Amendment to National Ritual proposed by Department of \_\_\_\_\_.

Amend the Ritual by deleting on page 48, in the last sentence of the Member's Obligation, the words "and a citizen of our great republic." Further amend by placing a period after the word "comrade" in the same sentence.

If you require help composing a proposed change to the Bylaws, Manual of Procedure or Ritual, please contact Administrative Operations at National Headquarters for advice and assistance in properly preparing a proposed amendment to be voted upon by your department convention.

**VETERANS OF FOREIGN WARS DEPARTMENT OF VIRGINIA  
AMERICANISM  
RECORD BOOK GUIDELINES  
Post Americanism Record Book Program**

There will be a Post somewhere that will be recognized for their efforts in Americanism.

How will this recognition be earned? By participating in the Americanism Program and by being the “Outstanding” Americanism Post in the Department. From the entries received the Post selected number one will receive a trophy at Department Convention. The Post placing second through ten will receive a Department Citation.

The rules governing this completion are relatively simple.

1. To qualify a winner at the Department level, the Post must be selected by the Department’s Awards Committee.
2. The entry must include the name and address of the person to whom the entry is to be returned.
3. Selection by the Department shall be based on Americanism projects performed during May 1, 2017 - April 30, 2018.
4. For the Post to qualify as an entrant, it must be reported in Americanism for the current year.
5. In order for the judges to have something on which to base their decision, some form of substantiating data (newspaper clippings, photographs, correspondence, etc.,) must accompany each entry. All substantiating data should be organized into a record book format.

You should record the following programs and any other Americanism Projects completed in your entry.

Independence Day

Parades

Loyalty Day

Legislative Program

Buddy Poppy Education Program

Flag Presentation

Voice of Democracy

POW/MIA Program

Veterans Day

Memorial Day Services

Other Patriotic Holidays

Citizenship Education Programs

Flag Day

Post and District Americanism Chairmen have to begin their program early because the Department entry must be received at Department Headquarters no later than May 11, 2018.

For further information contact your Department Chairman.

# OUTSTANDING COMMUNITY SERVICE POST

## RECORD BOOK ENTRY FORM

1. This form must be filled in and attached to the inside cover of the Community Activities Record Book that your Post enters in the Department Community Activities Record Book Contest.
2. Be sure to provide the name, address and zip code of the person to whom the Record Book should be returned following the judging.
3. This form must be signed by the Post Commander

## CATEGORIES FOR RECORDING PROJECTS

The Community Activities Program is divided into seven general categories:

- |   |                                 |
|---|---------------------------------|
| 1. Community Involvement                | 4. School and Church Assistance |
| 2. Cooperation with other organizations | 5. Safety                       |
| 3. Aide to others                       | 6. Americanism                  |
|   | 7. Youth and Voice of Democracy |

Post No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Total Projects Since 5/1/17 Total Hours (Volunteered) \_\_\_\_\_ Total Funds Used/Donated \_\_\_\_\_

Total Post Members as of 4/1/18 \_\_\_\_\_ Total Auxiliary Members as of 4/1/18 \_\_\_\_\_ City Population \_\_\_\_\_

## COMMUNITY ACTIVITIES CHAIRMEN

Post \_\_\_\_\_ Auxiliary \_\_\_\_\_  
(Name of Chairman) (Name of Chairman)

JUDGES, NOTE THE FOLLOWING LEADING PROJECTS

Page \_\_\_\_\_,  
Page \_\_\_\_\_,  
Page \_\_\_\_\_,  
Page \_\_\_\_\_,

## Books must be picked up at State Convention

Signature - Post Commander \_\_\_\_\_  
Post Commander's Name (Print) \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## **COMMUNITY ACTIVITIES RECORD BOOK GUIDELINES**

1. Record books should contain community service projects that are completed during the period May 1, through April 30.
2. **FASTENER and COVER:** If books have metal posts, steel is preferable to brass or aluminum. If covers have decals, place self-adhesive clear plastic over the decals so they will not be damaged during shipping and handling. Please use superior quality page dividers and index tabbing; the extensive handling that the record books experience must be considered.
3. **CLIPPINGS AND PHOTOGRAPHS:** Show dates and captions. Include supporting information.
4. **ACCOUNTING OF EXPENSES:** In a brief statement show how money was spent for each category (one or two pages at the most for each category).
5. **ARRANGEMENT OF BOOK:** Enter each project by category. (Chronological or month by month listing makes your entry more difficult for the judges to evaluate.)
6. **ENTRY FORM:** Complete and fasten inside front cover of volume one.
7. **MAIL OR SHIP RECORD BOOK ENTRY FOR THE DEPARTMENT CONTEST** to your Department Headquarters or the address they designate.
8. Avoid non-community service related items in your record book entry. Pictures of Post Officers, installation of officers, meeting, etc., will not be credited.

(This material should be assembled in a separate section and kept by the Post until the record book is returned after the competition, then it can be added to the record book for permanent reference).

### **PREPARING A RECORD BOOK**

Posts and Auxiliaries carry on many projects which are of public service. The best way to tell the story of your Post and Auxiliary's work in the community is through a Community Activity record book that contains evidence of the many projects and programs your Post and Auxiliary perform.

The contents of your record book should be arranged and in such detail that it tells the story of each project, clearly and completely, to those who may read and judge it.

Posts and Auxiliaries should combine their community activity programs into one book or one set of books the Post and its Auxiliary are judged as a unit.

When making up a record book it is advisable to group your projects and programs into one of the seven categories. If a project qualifies for more than one category, select and list it under one category. It will be given credit, regardless of whether it is listed under the proper category.

For example:

Lite-a-Bike could be listed under categories five or seven.

Do not duplicate your efforts by placing them in each of the categories.

Remember, when compiling your community service record book you are telling a story of your work to judges who generally are not familiar with your efforts or community. The easier it is for the judges to read the facts, the easier it is for them to evaluate your work.

Some Community Activity record book entries have an additional index for each category which lists the subgroups within the categories. Some entries have an index only in the front of volume one.

Remember, also if you enter your record book in other competitions, the judges will be less likely to know about the VFW Community Activities Program. Just like composing a good letter, let your record book present the story so there will be no misunderstanding.

**VETERANS OF FOREIGN WARS OF THE UNITED STATES**

**DEPARTMENT OF VIRGINIA**

**CHAIRMAN, CREDENTIALS COMMITTEE**

**96<sup>th</sup> Annual State Convention, Portsmouth, Virginia June 14 – 17, 2018**

**Below are listed the Delegates and alternates duly elected at a regular meeting of Post \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2018. (Use extra sheets if necessary)**

<b>Delegates</b>		<b>Title</b>	<b>Alternates</b>		<b>Title</b>
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		
14			14		
15			15		
16			16		
17			17		
18			18		
19			19		
20			20		

**Official:**

**Yours in Comradeship,**

\_\_\_\_\_  
**Post Adjutant**

\_\_\_\_\_  
**Post Commander**

**MAIL TO:**

**State Adjutant  
403 Lee Jackson Hwy  
Staunton, VA 24401**

**Elect one (1) Delegate and one (1) Alternate for each 30 members or fraction thereof in good standing in the Post at the date of election. Delegate strength to be based on State Quartermasters records as of May 14, 2018, with the exception of New Posts organized after that date and prior to opening date of State Convention - June 14, 2018.**

**GEORGE E. McCracken HONOR GUARD/COLOR GUARD PLAQUE  
ENTRY FORM**

**George E. McCracken served for over 30 years as the State Honor Guard Captain and knows of the many hours, out-of-pocket funds given by these truly special groups, who serve with pride, dignity, and honor throughout the state, representing their Posts and the Veterans of Foreign Wars.**

**This contest runs from July 1 to the following May.**

**To enter, a Post must submit a complete detailed report of the participation and activities of their Post Honor/Color Guard, including the following:**

**Post Number:** \_\_\_\_\_ **Post Name:** \_\_\_\_\_

**Number of Parades:**

\_\_\_\_\_

**Number of Funerals:**

\_\_\_\_\_

**Number of Flag Raising Ceremonies:**

\_\_\_\_\_

**Number of Members Participating:**

\_\_\_\_\_

**Other Activities:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**This report must be submitted to STATE HEADQUARTERS by 5:00 p.m.,  
May 11, 2018 for the STATE AWARD JUDGING.**





# VFW Riders Virginia



## “Four Seasons” SPRING POKER RUN

**Saturday, 28 APRIL 2018**

**VFW Post 3219; 122 E Mellen St Hampton, Virginia 23663**

**\$15 Per Rider/\$5 Passenger Door Prizes, 50/50, Raffles, Auction**



9am – 1030am: Registration

10am: First Bike Out

**Rain OR Shine**

**“HUGE RAFFLES” .... “HUGE RAFFLES” .... “HUGE RAFFLES” ....**

Contact [VFWRidersOfVirginia@gmail.com](mailto:VFWRidersOfVirginia@gmail.com) with questions

All proceeds go to 2017 Howard E Vander Clute Jr. Memorial ride Fund.

**100% of proceeds benefit Veterans and their Families.**

# The 2018-19 Post Election Report is to be completed by the outgoing Post Quartermaster during or immediately following the election meeting.

Information you will need to properly file your report:

- Elected Post officers membership information to include current contact information and membership number
- Post meeting information to include address, day and time. The day should be shown as "First Tuesday," "Third Wednesday," as appropriate. If a meeting is held more than once a month, show as "First and Third Monday," "Every Friday," as appropriate. Time should be shown as "11:00 am," "7:30 pm," as appropriate
- Post mailing address, Post email and website information
- Post Federal Employer Identification Number (EIN)
- Current Post dues amount
- Commander's named appointments for Adjutant, Judge Advocate, Surgeon and Service Officer

## **ONLINE ELECTION REPORT**

Online reporting is the preferred method of submitting the Post's 2018-19 Election Report. As Post Quartermaster, you will log into [www.vfw.org](http://www.vfw.org) accessing "My VFW." You will then click on the link "Online Membership System." You will find, in the left navigation pane "Election Report"; open the drop down and click "Post Election Report Filing." You are now ready to use the newly enhanced reporting procedure. Follow the step by step process, verify your summary, make any necessary corrections and submit. This is a 5-7 minute process for the average user.

Quartermasters who need assistance setting up their Online Membership System (OMS) account should review the "Quartermaster Guide to Member Dues Processing" training document located in "VFW Training and Support" under "Member & Officer Training, Forms & Templates." Additional technical support is available by calling the National Headquarters at 816-756-3390.

**Department Adjutants and Quartermasters have access to OMS; therefore, have the ability to enter Post Election results for a Post. Please consider this resource if you do not have access to OMS.**

In addition to the annual Election Report, this system will be utilized to make officer changes during the administrative year.

## **MAIL-IN OR FAXED ELECTION REPORT**

Although a return, postage paid envelope has been included in this year's mailing, we ask that you make every attempt to use the online reporting method. **Do not mail or fax your report if you have utilized the online reporting method.** Your report can be submitted by mailing one copy to the Adjutant General or fax to 816-968-1149.

## **NOTIFICATION**

Changes in Post Officers will also be acknowledged by email to the Post Quartermaster's and Department Headquarters email addresses.

Post Quartermasters will receive a "Post Record Acknowledgment" via USPS. This card is used to show the reported change of the Post Commander, Post Quartermaster and/or Post Dues Amount. Only return this card to correct erroneous information. Corrections can also be made by accessing the OMS.

National Headquarters will be providing Post and officer information to the Department Headquarters.

**Questions regarding the Post Election Report can be answered by calling 816-756-3390 ext. 6299.**



# 20\_\_ - \_\_ POST ELECTION REPORT

DATE OF ELECTION:

POST #	DISTRICT #	DEPARTMENT	POST NAME	POST DUES AMOUNT Includes National and Department Per Capita	\$
--------	------------	------------	-----------	---	----

<b>POST MEETING LOCATION (PHYSICAL ADDRESS)</b>			<b>POST MAILING ADDRESS</b>		
BUILDING NAME (IF NOT POST NAME)			STREET ADDRESS or PO BOX #		
STREET ADDRESS			ADDRESS LINE 2		
CITY	STATE	ZIP CODE	CITY	STATE	ZIP CODE
POST E-MAIL ADDRESS			POST MEETING DAY/TIME		
POST WEBSITE			CHECK ALL THAT APPLY:		
POST PHONE #			<input type="checkbox"/> OWN <input type="checkbox"/> RENT <input type="checkbox"/> NO POST HOME <input type="checkbox"/> CANTEEN/CLUBROOM <input type="checkbox"/> PROVIDE HALL RENTALS <input type="checkbox"/> PROVIDE MILITARY FUNERAL HONORS		
FEDERAL EMPLOYER IDENTIFICATION # (EIN)					

<b>COMMANDER</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>SENIOR VICE COMMANDER</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>JUNIOR VICE COMMANDER</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>QUARTERMASTER</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>CHAPLAIN</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>JUDGE ADVOCATE (APPOINTED)</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>SURGEON (APPOINTED)</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>1 YEAR TRUSTEE</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>2 YEAR TRUSTEE</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>3 YEAR TRUSTEE</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>ADJUTANT (APPOINTED)</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

<b>SERVICE OFFICER (APPOINTED)</b>					
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #		
PHONE #	EMAIL ADDRESS		CITY	STATE	ZIP CODE

**INSTRUCTIONS FOR PROPERLY SUBMITTING  
POST CONVENTION REGISTRATION, DELEGATES, ALTERNATES AND ATTENDEES**

***NATIONAL BY-LAW - SECTION 222***

*Delegate strength shall be one for every thirty (30) members or fraction thereof in good standing. Delegates and alternates shall be elected in accordance with the Manual of Procedure.*

*Each Post will pay, in advance, a National Convention registration fee of twenty-five dollars (\$25) which shall entitle the Post to a packet of convention information and materials and one identified registered delegate for the National Convention. Each additional delegate attending the National Convention will pay a ten dollar (\$10) delegate fee.*

**ONLINE**

Online submission is the preferred method of submitting the National Convention-Post & Delegate Registration Fee(s). As Post Quartermaster, you will log into [www.vfw.org](http://www.vfw.org) and access "My VFW." You will then click on the link "Online Membership System." You will find, in the left navigation pane "National Convention"; open the drop down and click "National Convention Registration" and enter desired membership information. This is a 3-6 minute process for the average user. **Please have the membership number available of all delegates, alternates and attendees you are registering.**

**Only a Post or Department Quartermaster, utilizing this system, can register the Post's Delegates online. Members accessing the National Convention website are registered as attendees only.**

The Post registration fee of \$25 must be remitted *prior* to the convention; Post delegates will not be able to register their credentials unless this fee is paid.

**MAIL-IN OR FAX**

Enclosed with this notification is an invoice in the amount of \$25. Quartermasters may fill out and return this invoice using the enclosed pre-addressed, postage paid envelope. This form must be signed by the Adjutant or Quartermaster. The Post registration fee of \$25 must be remitted *prior* to the convention; Post delegates will not be able to register their credentials unless this fee is paid. When using the enclosed form you are required to include the membership number, name and address of all delegates, alternates and attendees you are registering.

**DEFINITIONS**

Delegate- Member (in good standing) of the Post elected to represent the Post in all business activity at the National Convention. Delegates elected under Section 222 of the National By-Laws and Manual of Procedure shall not be considered instructed and may exercise full authority in the duty performed.

Alternate- Member (in good standing) of the Post elected to represent the Post in all business activity at the National Convention in the event the elected delegate cannot attend. Alternates not fulfilling the role as "delegate" are considered "attendees."

Attendee- Any member in good standing may register for the National Convention. Registering for the National Convention is another way a member can show support for VFW programs. The \$10 registration fee entitles the member to a convention packet which may be picked up at the convention.

**NOTIFICATION**

Post Quartermasters will receive letter confirmation that the Post is registered.

Delegates, alternates and attendees will receive a confirmation letter. Included in this letter will be a request for emergency contact information. We are asking all to fill-out and bring this form with them to convention; this is voluntary, but recommended.

All notification will be sent USPS, 3-5 days after processing.

**Any change to a delegate's status shall be reported to the Quartermaster General.**



VETERANS OF FOREIGN WARS

406 West 34th Street, Kansas City, MO 64111

# INVOICE

Due Upon Receipt

## National Convention - Post & Delegate Registration

**Section 222** of the National By-Laws states "Each Post will pay, in advance, a National Convention registration fee of twenty-five dollars (\$25) which shall entitle the Post to a packet of convention information and materials and one identified registered delegate for the National Convention. Each additional delegate attending the National Convention will pay a ten dollar (\$10) delegate fee." Each Post is encouraged to register at least one (1) delegate and one (1) alternate for every thirty (30) members or fraction thereof. Delegates and alternates shall be elected in accordance with the Manual of Procedure.

**Any member** in good standing may register for the National Convention. Registering for the National Convention is another way a member can show support for VFW programs. The ten dollar (\$10) registration fee entitles the member to a convention packet which may be picked up at the convention.

**Please type or print each member's information below and designate as delegate, alternate or attendee.**

(Any change to a delegate's status shall be reported to the Quartermaster General)

Registration Type	Membership Number	Member Name	Member Address	E-Mail	Amount
Post Registration Fee w/ Delegate					25.00
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee	CHOOSE ONLY ONE REGISTRATION TYPE PER LINE				
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					
<input type="radio"/> Delegate <input type="radio"/> Alternate <input type="radio"/> Attendee					

Packets not picked up at the convention will not be mailed unless a request is received in writing within 60 days of the close of the convention.

Post Registration Fee with one (1) Delegate 25.00  
 Add \$10.00 each additional Delegate/Alternate/Attendee \_\_\_\_\_  
 TOTAL ENCLOSED \_\_\_\_\_

Signature of Adjutant or Quartermaster: \_\_\_\_\_  
 Post # \_\_\_\_\_

CHECK/MONEY ORDER    VISA    MASTER CARD    DISCOVER    AMERICAN EXPRESS

Card Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_  
 Card Holders Name: \_\_\_\_\_

**Mail completed form to:**  
**VFW Convention Registration**  
**406 W. 34th St.**  
**Kansas City, MO 64111**



MISSOURI 2018  
**KANSAS CITY**  
★ 119<sup>TH</sup> VFW NATIONAL CONVENTION ★  
**REGISTRATION INFORMATION**



## EXCITING CHANGES ARE COMING TO THE VFW 119TH NATIONAL CONVENTION 2018 IN KANSAS CITY!

Checking in for registration is making a giant leap forward!

The VFW provides more options for checking in, faster service and better customer service at every turn.

### PRE-CHECK-IN

The first thing attendees will notice is the pre-check-in option. On Friday, July 20, before the festivities start, VFW National Convention pre-registered attendees can check in side-by-side with the VFW Auxiliary at the VFW National Headquarters Hotel (Kansas City Marriott Downtown) and VFW Auxiliary Headquarters Hotel (Westin Crown Center).

### ON-SITE/NEW REGISTRATIONS

On-site/new registrations will be handled at the convention center in Hall BCD with registration beginning at 8 a.m. on Saturday, July 21. Remember to download “VFW KC 2018,” the VFW’s official convention app, before you get to Kansas City. It will contain all convention information, including agendas and the shuttle bus schedules. Once available, the app can easily be downloaded at the Apple Store and the Google Play Store.

On-site registrants checking in at the convention center will find a streamlined process providing great customer service. Your registration letter will have a barcode on it. Bring that letter with you and our volunteers, armed with Bluetooth scanners, will scan your letter as you arrive and direct you to a kiosk where your registration information will be displayed as you approach.

Additionally, you can use the digital touch screen to confirm your information.

If you need a guest pass you can print one out on the spot. Need to know who else from your Post or Department has arrived? A quick query will bring those names up. If you bring a friend and they want to partake in the convention they can pay at the kiosk and get a badge immediately.



We are making every effort to speed up the process and give you, the members of the VFW, the best experience we can deliver!





## PRE-REGISTRATION BROCHURE JULY 21-25, 2018

Welcome to Kansas City, the City of Fountains! Kansas City will host the 119<sup>th</sup> VFW and 105<sup>th</sup> Auxiliary national conventions July 21-24, 2018.

Kansas City sits on Missouri's western edge, straddling the border with Kansas. It's known for its barbecue, jazz heritage and fountains. Downtown, the American Jazz Museum shares a building with the Negro Leagues Baseball Museum in the historic 18th & Vine Jazz District. The Nelson-Atkins Museum of Art, with giant shuttlecocks out front, houses nearly 40,000 works of art, from ancient to contemporary collections.

### GETTING TO KANSAS CITY

#### **Car**

To determine driving distance between your city and Kansas City, go to: <http://www.travelmath.com/driving-time/>

### GETTING AROUND KANSAS CITY

Ride KC Fares: \$1.50 one-way. Or buy \$3 All Day Pass on buses. Wheelchair accessible buses. For route information or easy, convenient online trip planning, go to [www.RideKC.org](http://www.RideKC.org). Or call 816-221-0660.

Kansas City Street Car – **Free to ride**. Runs from the City Market to Crown Center (on Main Street) go to <http://kcstreetcar.org/>

Monday-Thursday: 6AM - Midnight

Friday: 6AM - 2AM

Saturday: 7AM - 2AM

Sunday: 7AM - 10PM

### CONVENTION LOCATION

Convention activities will take place at the Kansas City Convention Center, located at 301 W. 13<sup>th</sup> Street, Kansas City, MO

### WHAT TO WEAR

A general guideline for attire for the convention is business casual for meetings. For VFW members, it is always appropriate to have your cap on hand for meetings. Jackets are not required unless you are an award recipient (e.g. Community Service Post, All American Commanders). You may be on stage to receive your award as photographs are taken. You may wish to bring and wear patriotic themed apparel for the Patriotic Celebration. *(See Patriotic Celebration information in this document).*

## WEATHER

July weather in Kansas City on the average high temperatures around 90°F and daily low temperatures round 72°F.

For up-to-date weather information, please visit the National Weather Service website at [www.weather.gov](http://www.weather.gov).

## AIRPORT TRANSPORTATION

### **COMPANY: VFW National Discount**

**LINK :** <http://www.supershuttle.com/default.aspx?GC=VFWUS>

**NOTE:** Please update your browser if the above link does not work or go through Google Chrome. Also, you can go directly to [www.supershuttle.com](http://www.supershuttle.com) and enter the code **VFWUS**

**DISCOUNT:** Your discount gives you **10% off your roundtrip reservation**. Discount does not apply to pre-existing reservations. **Discounts cannot be applied retroactively**. Your travelers can use this code on both ends of their travel: at airport of origin and at their destination airport.

**QUOTE:** How much does it cost? To get a Fare Quote, go the bottom of our home page, and click Fare Quote. Select an airport and destination to generate your fare quote. Link:

[https://booking.supershuttle.com/?\\_ga=2.218474457.1146509480.1511995716-1784955752.1482963717](https://booking.supershuttle.com/?_ga=2.218474457.1146509480.1511995716-1784955752.1482963717)

**RESERVATIONS:** For special reservation questions call 1-800 BLUE VAN ([800-258-3826](tel:800-258-3826)) or customer service, available 24/7. Please note that if you call in your reservation instead of booking and paying online with your discount code, a \$3 call center fee applies. All of our other contact numbers are on our website at:

<http://www.supershuttle.com/Locations>

### **Taxi Service**

10/10 Taxi - (913) 647-0010

Yellow Cab – 816-471-5000

Checker Cab – 816-444-4444

### **Airport Car Rental**

Alamo - 816-464-5151

Avis - 816-243-5760

Budget - 816-243-5757

Enterprise - 816-464-2500

Hertz - 816-243-5765

National - 816-243-5770

## PARKING

Parking information, costs etc., for the convention center will be available at a later date. Watch for updates on the convention webpage at [WWW.VFW.ORG](http://WWW.VFW.ORG) under News and Publications/Events

## RV PARKING/CAMPING

Worlds of Fun Village 4545 Worlds Of Fun Ave., Kansas City, MO 64161, (816) 335-1290

Stadium RV Park 10109 E US Hwy 40, Independence, MO 64055, (816) 353-0242

Autumn Falls Park, 9601 E US Hwy 40, Independence, MO 64055 (816) 356-4663

Trailside RV Park, I 70 & Grain Valley, Blue Springs, MO 64014, (816) 229-2267

Doc's RV Park, 1600 Southview Dr., Liberty, MO 64068, (816) 429-1163

## VISITOR INFORMATION

If you have access, visit [www.visitkc.com/tourism](http://www.visitkc.com/tourism) to plan your trip or request an Official Visitor Guide. See the following link for a digital copy of the Visitors Guide.

<http://www.myvirtualpaper.com/doc/MaddenMedia/kansas-city-mokcvg17/2017020701/#0>



## **VISITOR CENTERS:**

### **DOWNTOWN KANSAS CITY**

Visit KC Offices, Kansas City Power & Light District, 1321 Baltimore Ave., Kansas City, Mo. 64105  
800-767-7700 (24-hour visitor info.) or 816-221-5242  
Open 9 a.m. - 5 p.m. Mon.-Fri., Sat. 10 a.m. - 3 p.m., Closed Sun.

### **UNION STATION**

30 W Pershing Rd., Kansas City, Mo. 64105  
816-460-2020  
Open 9:30 a.m.-4 p.m. Tue.-Fri., 9:30 a.m.-5 p.m. Sat. and noon-5 p.m. Sun.

### **NATIONAL WWI MUSEUM VISITORS CENTER**

100 W 26th St., Kansas City, MO  
816-460-2048  
Open 10 a.m.- 5.p.m Tue.-Sun. and daily Memorial Day-Labor Day.

### **MISSOURI WELCOME CENTER**

4010 Blue Ridge Cutoff, Kansas City, MO  
816-889-3330  
Open 8 a.m.-5 p.m., seven days a week through season.

## **REGISTRATION PACKET PICK-UP**

See on site convention agenda (event guide distributed on-site on 7/21/18) for times and locations of registration/packet pick-up. Registration for both VFW and Auxiliary will be located in Exhibit Halls BCD of the Kansas City Convention Center

***Note:** Want to get register early? Try Remote Registration.” This year both the VFW and Auxiliary will have remote registration for those who are **pre-registered** and want to pick up their name badges early. You will be able to do that at the VFW Headquarter hotel, Marriott Downtown and the Auxiliary Headquarter hotel, Westin Crown Center. **PRE-REGISTERED ATTENDEES ONLY.** If you haven't yet registered, you will need to do that beginning on Saturday, 7/21/18, 8a at the Convention center.*

### **Auxiliary 'remote' pre-registration:**

Westin Crown Center - Locations/times: **To be advised.**

### **VFW 'remote' pre-registration.**

Westin Crown Center - Locations/times: **To be advised.**

**Note:** On-site (not pre-registered) registration **must** be done at Kansas City Convention Center - Exhibit Hall BCD beginning Saturday, July 21 at 8a.

## **SHUTTLES**

A shuttle schedule will be provided closer to the July convention dates.

If you require special transportation (handicap/scooter/wheelchair), contact the shuttle provider at the number on your event schedule (**obtained on-site**). A final shuttle schedule will be included in the on-site event guide and will be updated on the VFW convention web page prior to the convention dates.

## **HOTEL INFORMATION**

Housing opens February 21 – you may access housing information and the reservation form beginning February 21 by going to [www.vfw.org](http://www.vfw.org) at the convention website. VFW Department hotels/housing assignments may also be found at the website beginning February 21.

### **HOTEL PARKING**

Check with your assigned hotel for parking costs and details.

### **LUGGAGE STORAGE**

If you wish to store your luggage at the hotel before you check in, or after checking out before departure, please make arrangements with guest services.

### **GRATUITIES**

You are responsible for all gratuities during your stay. Tipping is personal, however as a guideline, we recommend gratuities of \$1-\$2 per day for your housekeeper and \$1 per bag for ground transportation providers and hotel bell staff.

### **PHONE MESSAGES**

Messages may be left with the hotel operator, who will make sure you get them as soon as you return to your hotel. In case of emergency, call the VFW National Headquarters 816-756-3390. We encourage you to provide your emergency contact information when you pick-up your registration materials at the convention center.

### **SAFETY TIPS** (*See hotel information located in room*)

### **SPECIAL SERVICES**

#### **Scooter Rentals**

We encourage individuals requiring scooters to make those arrangements prior to arriving on-site in Kansas City as scooter rentals are based on availability and first-come, first-served. Please contact the company below to confirm pricing and availability.

Chuck's Mobility – 913-859-0290

Mobility First – 816-350-7600

#### **Special Screenings**

(Information available on-site at Health Fair located at Kansas City Convention Center (Halls BCD) - check event guide for location and times)

#### **First Aid Room Location**

Kansas City Convention Center; open during convention hours, Saturday, July 21 -Wednesday, July 25 (6p)

#### **Emergency**

Emergency after hour's numbers will be provided before convention or call 911.

#### **Religious Services**

Catholic Mass is scheduled for Saturday, July 21 at 6:00 p.m. and Sunday, July 22 at 7:00 a.m. at the Kansas City Convention Center. *Check event guide for room locations*

Protestant Services are scheduled for Saturday, July 21 at 6p. *Check event guide for room locations.*

### **VFW MEMORIAL SERVICE**

The joint VFW/Auxiliary Memorial Service will be held on Sunday, July 23 at 8:30 a.m. at the Kansas City Convention Center (Bartle Hall) – Exhibit Hall E

### **VFW PATRIOTIC CELEBRATION**

The 2018 details will be disseminated closer to the July event.

To keep the Patriotic Spirit of this yearly event, check out the patriotic apparel at VFW Store.

<http://www.vfwstore.org/?Action=SkipLogin>

## AGENDA

See tentative web agenda at [www.vfw.org](http://www.vfw.org) for the 119<sup>th</sup> National Convention information. A final agenda will be included in the convention event guide and on the convention Mobile App.

## CHARITY AUCTION

The VFW will hold a silent auction Saturday, July 21 through Monday, July 23 from 8 a.m. - 4 p.m. in Exhibit Hall BCD of the convention center. Winners will be listed at the "Buddy"® Poppy/Silent Auction desk on Tuesday morning, July 24. **All items must be paid for and picked up during the hours of 8:00 a.m. through 3:30 p.m. on July 24.** Payment will be accepted via check, cash (*in exact amount*) or credit card (Visa, Master Card or Discover). If an item has NOT been picked up prior to 3:30 p.m., it will be shipped to National Headquarters to be dispersed from there. The winners will be contacted for a shipping address and shipping costs will be applied to their bid. Silent auction items are donated by VFW Departments, individual members and vendors. Auction proceeds will benefit **The VFW National Home for Children.**

## BUDDY POPPY DISPLAY CONTEST

The annual "Buddy"® Poppy Display Contest will be held in Exhibit Hall BCD of the Kansas City convention center. Entries will be accepted for registration and may be set up beginning at 8 a.m., Saturday, **July 21**, until noon on Monday, **July 23**. Once judging is completed, winning displays will be identified with appropriate ribbons on Tuesday morning, **7/24** and winners will also be announced on the Convention floor during the day. Please remember the sponsoring unit is responsible for the shipping to and from convention (to include all costs) and the assembly/disassembly of the displays. In addition, the displays **must be removed prior to 4:00 p.m. on Tuesday** otherwise, they may be removed by the convention personnel and destroyed.

## THINGS TO DO IN AND AROUND KANSAS CITY

Go to the [www.VFW.org](http://www.VFW.org) and access the Microsite at the convention web page for additional information on what to do, where to go, where to eat in Kansas City.

## VFW NATIONAL HEADQUARTERS

Self-guided tours of the VFW National Headquarters will be offered on Monday, July 23, Tuesday, July 24 and Wednesday, July 25 (dates times subject to change). Additional information will be provided closer to the convention dates.

### **For more information:**

Refer to the VFW convention web page via [www.vfw.org](http://www.vfw.org) which is updated as new information is added.

*1/24/2018 updated*



119<sup>th</sup> VFW National Convention 2018
July 21-25, 2018 · Kansas City, MO

Official Hotel Reservation Form

INSTRUCTIONS

Reservations can be made in one of the following ways:

INTERNET: Visit the VFW web site at www.vfw.org.

TELEPHONE:

Toll-free US: (877) 464-6840
International: (980) 337-3372
8:30 am to 9:00 pm ET, Mon-Fri

FAX: (816) 691-3880

MAIL:

Visit KC
1321 Baltimore Avenue
Kansas City, MO 64105

EMAIL:

housing@ihs-housingteam.com

DEADLINE

Reservations must be made by phone, fax, mail or internet by June 18, 2018. Reservations received after this date will be subject to space and rate availability.

CONFIRMATIONS

Visit KC Housing will send you an e-mail confirmation of your reservation. Please review all information for accuracy. If you do not receive a confirmation or have questions, please call Visit KC Housing at the above listed phone number.

TAX RATE & REQUESTS

All rates are per room and are subject to a room tax up to 18.1% and a city development fee of \$1.75 (subject to change). Special requests cannot be guaranteed; hotels will do their best to honor requests. Hotels will assign specific rooms upon check-in, based on availability.

ROOM DEPOSIT REQUIRED:

Reservations must be accompanied with a \$190 room deposit in the form of a credit card guarantee, money order or cashier's check. Cashier's checks and money orders must be made out to Visit KC. The mailing address is Visit KC 1321 Baltimore Avenue, Kansas City, MO 64105. Forms and deposits must be received by June 18, 2018.

CANCELLATION POLICY

Cancellations after June 18, 2018 will be subject to a \$25 processing fee. Most hotels require cancellations at least 72 hours prior to arrival to avoid additional penalties. Please refer to your confirmation notice for more details.

GUEST INFORMATION (PLEASE PRINT)

FOR BEST AVAILABILITY AND IMMEDIATE CONFIRMATION, MAKE YOUR RESERVATION ONLINE AT www.vfw.org OR BY PHONE AT (877) 464-6840 (toll-free) OR (980) 337-3372 (international).

Arrival Date: Departure Date:

First Name: Last Name:

Email Address:

Daytime Phone: Fax:

Company:

Address:

Address 2:

City: State/Province:

Zip Code: Country:

HOTEL SELECTION

Each state/department has been assigned a hotel with an allocation of rooms. In the event the allotment has been filled, a room will be reserved at another VFW hotel based on your preference of rates or proximity and availability.

If hotel assignment is sold out, which is more important? (check one) Room Rate Location

State you reside in:

Room Type Requested: One Bed Two Beds

Submit only one room request per form, please make copies if additional forms are needed.

List all room occupants:

- 1. 2.
3. 4.

Check here if you have special needs and specify below.

Special Requests:

NOTE: All hotels are non-smoking properties. All have designated outdoor smoking areas.

DEPOSIT INFORMATION

All reservations requests must be accompanied with a \$190 room deposit in the form of a credit card guarantee, cashier's check or money order. Housing Forms received without a valid guarantee/deposit will not be processed. Cashier's checks and money orders must be mailed with a completed housing form.

Visa American Express Discover MasterCard

Card Number: Exp. Date:

Name on Credit Card:

Cardholder's Signature\*:

\* I hereby authorize the participating hotel retain / charge the \$190 deposit or a one night's room & tax, whichever is greater, if I fail to cancel my reservation by my hotel's given cancellation policy as listed on my confirmation.

Cashier's check or money order deposit of \$190 enclosed and made payable to Visit KC. Mail check or money order with completed housing form to: Visit KC 1321 Baltimore Avenue, Kansas City, MO 64105. Must be received no later than June 18, 2018.

**VFW 119th National Convention**  
**Kansas City, MO**  
**Kansas City Convention Center –Bartle Hall**  
**TENTATIVE July 21-25, 2018**

*All meetings are held in the convention center unless otherwise noted.*  
*Meetings/times for various functions are subject to change.*  
*Meeting rooms will be posted closer to conference dates and are subject to change*

**Saturday, July 21, 2018**

8:00 a.m.-4:00 p.m.	VFW Health Fair
8:00 a.m.-4:00 p.m.	VFW/Registration/Exhibits
8:00 a.m.	National Veterans Service Advisory Committee
9:00 a.m.	Vander Clute Memorial Motorcycle Ride
10:30 a.m.	Budget and Finance Committee
1:30 p.m.-3:30 pm.	National Council of Administration Meeting
4:00 p.m.-6:00 p.m.	Conference Meetings
6:00 p.m.	Catholic Mass
6:00 p.m.	Protestant Service
7:00 p.m.	Veterans Service Resolutions Committee (for Chairmen)

**Sunday, July 22, 2018**

7:00 a.m.	Gold Star Families Reception
7:00 a.m.	Catholic Mass
8:00 a.m.-4:00 p.m.	VFW Health Fair
8:00 a.m.-4:00 p.m.	VFW Registration/Exhibits
8:30 a.m.	Joint Memorial Service
10:00 a.m.-12Noon	VFW Riders Meeting
10:00 a.m.-Noon	Membership Workshop
10:00 a.m.- 11:00 a.m.	Veterans and Military Support Committee Meeting
10:00 a.m. – Noon	Veterans Benefits Forum
10:00 a.m. – Noon	National Legislative Service Meeting
11:00 a.m. - Noon	1 <sup>st</sup> Time Attendees Reception ( <i>Meet &amp; Greet First time Convention attendees</i> )
1:00 p.m. – 4:00 p.m.	VFW Programs Workshop <i>Town Hall</i>

**Committee Meetings:**

1:45 p.m.	Resolutions Committees
2:00 p.m.	National By-Laws, Manual of Procedure and Ritual

## Sunday, July 22, 2018

### Resolutions Committees:

2:00 p.m.	Finance and Internal Organization (200 series)
2:00 p.m.	General Resolutions (300 Series)
2:00 p.m.	National Security and Foreign Affairs (400 series)
2:00 p.m.	National Veterans Service Resolutions (600 series) Sub-committee I – Health Sub-committee II– Benefits Sub-committee III–Economic Opportunities/Other
3:30 p.m.	Membership Recruiting Seminar

## Monday, July 23, 2018

8:00 a.m.-4:00 p.m.	VFW Health Fair
8:00 a.m.-4:00 p.m.	VFW Registration/Exhibits
8:00 a.m.-12:00 p.m.	Joint Opening Session
12Noon - 1:00 p. m.	National Outstanding Community Service Post Reception
1:00 p.m. -4:00 p.m.	Business Session

## Tuesday, July 24, 2018

8:00 a.m.-4:00 p.m.	VFW Health Fair
8:00 a.m.-4:00 p.m.	VFW Registration/Exhibits
8:00 a.m.-11:30 a.m.	VFW Business Session
12:45 p. m.-2:30 p.m.	<b>2018-2019</b> Incoming CIC ( <i>Dept. Cmdrs.</i> ) Luncheon <i>by invitation</i>
12:45 p.m.-2:00 p.m.	All-American Commanders Lunch <i>ticketed event</i>
1:00 p.m. -2:30 p.m.	<b>2018-2019</b> Senior Vice Commander/Senior Vice President lunch <i>by invitation</i>
1:00 p.m. -2:30 p.m.	<b>2018-2019</b> Junior Vice Commander/Junior Vice President lunch <i>by invitation</i>
2:00 p.m. -3:00 p. m.	Planning Your Legacy
2:00 p.m. -3:00 p.m.	Women Veterans: Strong and Growing
2:00 p.m.-4:00 p.m.	Chaplains Workshop
2:00 p.m - 3:00 p.m.	Grants and Fundraising Ideas for Posts
3:00 p.m - 4:00 p.m.	OMS User Feedback
3:00 p.m.-5:00 p.m.	National Home
6:00 p.m.	Patriotic Celebration ( <i>date and time subject to change</i> )

**Wednesday, July 25, 2018**

8:00 a.m.	Business Session /Nomination/Election/Installation of Officers
11:00 a.m.	National Council of Administration (immediately following installation)
4:00 p.m.-6:00 p.m.	Commander-in-Chief's and National President's Reception (Ticketed Event) - KC Marriott Downtown

*Updated: 12/18/2017 11:45 AM*

# Southern Conference 2018

Veterans of Foreign Wars & Auxiliary

October 18-21, 2018

Louisville, Kentucky

Crowne Plaza Louisville Airport Hotel

REGISTRATION FORM

Pre-Registration Deadline is October 1, 2018

Name: \_\_\_\_\_ Title \_\_\_\_\_

Department: \_\_\_\_\_ Post/Aux: \_\_\_\_\_

Registration Fee is \$75.00 per person that will include the banquet, Hospitality Room and Friday night entertainment. (Registration fee at Conference: \$85.00)

## BANQUET MENU

PRIME RIB

BAKED POTATO WITH BUTTER & SOUR CREAM

COUNTRY STYLE GREEN BEANS

FARMER'S SALAD W/RANCH OR ITALIAN DRESSING

DESSERT: DERBY PIE & CARAMEL APPLE PIE

COFFEE & TEA

RESERVATIONS AND OTHER INFO. PLEASE GO TO [vfwky.org](http://vfwky.org) or call Hotel at 1-888-233-9527

Make check payable

Dept. of KY VFW

3031 Poplar Level Road

Louisville, KY 40217



# Southern Conference 2018

## Veterans of Foreign Wars & Auxiliary

October 18-21, 2018

### Request for Transportation

A courtesy shuttle will be provided by the Crowne Plaza Hotel to and from Louisville international airport.

Please complete the form below in order for the hotel to make sure they have enough shuttles available to make this transition a smooth one.

Name: \_\_\_\_\_ Airlines \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Time: \_\_\_\_\_ Flight# \_\_\_\_\_

Departure Date: \_\_\_\_\_ Time: \_\_\_\_\_ Flight# \_\_\_\_\_

Mail Form to;

Dept. of KY VFW

3031 Poplar Level Road

Louisville, KY 40217

Fax 502-635-2639



## **JOIN US AT LANGLEY SPEEDWAY FOR VFW RACE NIGHT!**

We will honor those who serve with an Armed Forces Day race!

May 19<sup>th</sup>, 2018

Gates open at 2pm, qualifying at 430pm, racing at 7pm

**\*FREE\* parking!**

11 Dale Lemonds Dr. Hampton, VA

Email [svicedr@vfwva.org](mailto:svicedr@vfwva.org) with questions & [www.langley-speedway.com](http://www.langley-speedway.com) for track information