

VETERANS OF FOREIGN WARS



DEPARTMENT OF VIRGINIA

“Of the Veterans and For the Veterans”

NUMBER 4
403 Lee Jackson Highway
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October 1, 2024
Staunton, Virginia 24401
In Virginia 800-888-3521

GUIDE TO THE GO:

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1. COMMANDER’S MESSAGE:

Comrades,

As I’m writing this month’s message days after the memory of 911, I still get that quiet, somber feeling just like when it happened. **We will never forget** that day, we will always reflect back to that time and think about what we were doing, what we saw, and for some what they experienced. For many Veterans it was what drove them to the military, for others like myself in Law Enforcement it changed the daily routine drastically, at least for the next few weeks. While still in the Army Reserves, there was a transition from what we have always trained to do and now actually having to putting that in to live action. The rest is history that will never be erased, although it is hard to believe that’s it’s been 25 years since that horrible day.

In the most recent VFW Newspaper article, and last month’s G.O. I failed to mention the other people behind the scenes that are always working and walking the halls with us in Richmond but also in Washington, DC, and currently there for the Legislative Conference.



(shown in the photo from left to right is Nancy Springer, Jill Lynch and Tom Levitt)

You can find Jill Lynch, Tom Levitt, and Nancy Springer getting their steps in and racking up miles, as they wear out their shoes while shaking hands, and letting the Legislators in Washington, DC know who the Veterans of Foreign Wars Department of Virginia are. I just want to let everyone know how much they do, and how much we appreciate their dedication to the Veterans and families of Virginia. I also want to thank our DC office for all their hard work throughout the year, not just with the political game but, for also providing us with information, guidance, as well as Legal Assistance. Keep fighting the fight.

August 27th at the Shenandoah Fairgrounds there was the annual “Tribute to the Veterans” ceremony. I had the honor as the MC to introduce our new National Commander-in-Chief, Al Lipphardt, it was a great day for Virginia. I know that there are many events such as this taking place throughout our State, enjoy these days and represent the VFW with pride and dignity.

Yours in Comradeship, and Service,
Mitch Rubenstein
State Commander

2. **ACTIVE MEMBERSHIP:**

The National Bylaws provide for only one type of membership: active membership. There are no provisions in the National Bylaws, nor is there any authority or justification for issuance of Club Membership cards, Associate Member cards, Honorary Membership cards, Courtesy Membership cards or any other special type of cards. Any Post issuing such unauthorized cards, or conducting club operations open to the general public, endangers its standing with the Internal Revenue Service as a non-profit organization. Officers signing outlaw cards admitting non-members to VFW premises are subject to disciplinary action. National and Department officers cannot defend practices that conflict with VFW Bylaws or procedures.

3. **ALL STATE PROGRAM CHANGE:**

POST 100% MEMBERSHIP AWARD - National is no longer carrying the 100% Membership Pins for the Post Commanders and Quartermasters. Post Commanders will still receive a Tumbler and the Vest if they are 100% by Tuesday, December 31, 2024, and Post Quartermasters will still receive the Tumbler.

4. **AUDITS:**

Attention of Post Commanders is directed to Section 218 (a)(11) of the National Manual of Procedure, Officers: Duties and Obligations. Trustees Report of Audit must be prepared in detail within thirty (30) days from the end of each quarter. **Quarters ending September 2023, December 2023, March 2024 and June 2024 are NOW PAST DUE.**

5. BONDS:

All Bonds expired August 31, 2024. Please see July or August General Orders for the rate schedule for the cost of your bond and return completed form(s) and payment to State Headquarters. Please note the Quartermaster Bond rate schedule is for the Post Officers. There is a separate schedule for your canteen employees and others who are not Post Officers but need to be bonded. Remember that persons on any and/or all accounts have **MUST** be bonded.

EACH PERSON BONDED MUST BE ON A SEPARATE FORM. EXAMPLE DO NOT PUT QM AND COMMANDER ON SAME FORM, THERE MUST BE TWO FORMS COMPLETED BEFORE BONDS CAN BE PROCESSED. IF YOU ARE NOT SURE WHICH FORM YOU SHOULD BE USING CONTACT STATE HEADQUARTERS.

6. BUDDY POPPY:

Although we emphasize Buddy Poppies on Veterans Day and Memorial Day, it is important to realize that the distribution of Buddy Poppies should be a year-round exercise. Each time a Post participates in an activity where the public will be present, Buddy Poppies should be present as a fundraising tool and simply to recognize our fallen comrades. Where the VFW appears, Buddy Poppies should be a constant reminder that we will never forget those who have perished in the name of liberty. Just as "They Gave, Will You?" is a year-round thing, so should the distribution of VFW Buddy Poppies.

Remember that your poppies should be ordered a minimum of three (3) weeks in advance of your distribution date.

Miscellaneous items (coin cans, buttons, posters, etc.) should be ordered directly from the VFW Store at vfwstore.org/category/programs/buddypoppy or by calling Member Service Center at 1.833.839.8387.

The Manual of Procedure provides that Post relief funds may be used for programs such as Voice of Democracy, Patriot's Pen, Citizenship Education, and Community Service as long as suggestions in the chairperson's guidebooks are used as an example of promoting these programs.

Posts are further reminded that Section 711 of the Manual of Procedure provides that non-profit organizations, exempt from taxes under Section 501(a) of the Internal Revenue Code, may assist with the distribution of Buddy Poppies, provided there shall be no division of proceeds. A donation to these groups may be made from the Post general fund.

7. BY-LAWS AND MANUAL OF PROCEDURE:

All officers should obtain current 2025 copies of the podium edition of the Congressional Charter, Bylaws, Manual of Procedure and Ritual. Copies of the revised edition of the Congressional Charter, Bylaws, Manual of Procedure and Ritual are available through the VFW Store at National Headquarters. The 2025 revised edition reflects the amendments adopted by the 125th National Convention, which became effective on Aug. 28, 2024.

8. CITIZENSHIP EDUCATION TEACHER AWARD:

The VFW Teacher of the Year award contest recognizes three exceptional teachers for their outstanding commitment to teaching Americanism and patriotism to their students. Nominations of outstanding teachers are in three categories: grades K-5, 6-8 and 9-12.

The program dates for this year are as follows: **October 31st** is the Deadline for teacher nomination by the Post. Post judging should be completed by **November 15th** and winners sent to District. District judging should be completed by **December 15th** and winners forwarded to the Department. Department judging will be held **December 20th** and winners submitted to VFW National Headquarters by **January 15th**. District Chairman should send their District Reports with their District winners to the Department Chairman. Department winners will be honored at the Department Educational Awards Banquet on January 11, 2025, in Williamsburg, VA.

Post Chairmen must be sure to send the original nomination form, essay and official VFW Post teacher entry form of the winner from each grade's category – along with one-page resume, up to five (5) pages of documentation and a good quality head and shoulders photograph from the winning teachers.

If you have any questions, please don't hesitate to call me (540) 539-5446 or email me bigredtruk@comcast.net.

Chris Birch
Teacher Recognition Chairman

9. CONTROL OF UNITS:

All Commanders are reminded that Section 709, Manual of Procedure - Control of Units, requires that any activity, clubroom, holding company or unit sponsored, conducted or operated by, for or in behalf of a Post, County Council, District or Department shall be at all times under the direct control of such Post, County Council, District or Department and that all money, property or assets of any kind or nature, must be placed in the care and custody of the respective Quartermaster. All Commanders should ensure that all provisions of Section 709 are enforced.

10. DELINQUENT:

Dist.	Post	Fees	Audits	Bonds	Dist.	Post	Fees	Audits	Bonds
1	5500			Expired	9	4667			Expired
1	12225			Expired	9	6000			Expired
2	1211		June	Expired	9	7136		March June	Expired
3	7167			Expired	9	7969			Expired
4	7819	6.00			9	9640			Expired
4	8759			Expired	10	609	18.00		
5	7854		June		10	5412		June	
6	2157			Expired	11	4204			Expired
6	5895	3.00			11	8479			Expired
7	621	15.00			12	5715			Expired
7	1860	21.00	June	Expired	12	6975			Expired
7	9292			Expired	12	9830			Expired

11. DIGITAL MEMBERSHIP CARDS:

Members now have the ability to download their digital version of their membership card. Depending on whether a member has an iPhone or Android, they will be able to download and access their digital membership card from the VFW app.

This will not replace the physical VFW membership card - we will still be sending out membership cards to all our annual and Life members. This is intended as another option for our members' convenience. When asked to show a VFW membership card, a member can either produce their physical card out of their wallet or display their digital card on their smart phone.

12. DISTRICT MEETINGS:

1st Date: 1/18/25
Meeting: 10:00 AM
Location: Post 176 Newport News
21 Forrest Drive
Rep: St Cmdr Mitch Rubenstein

2nd Date: 11/9/24
Meeting: 9:00 AM
Location: Post 4411 Franklin
3385 Beaver Dam Road
Rep: State JVC Mark Maggio

3 rd	Date: 11/16/24 Meeting: 10:00 AM Lunch: To follow Meeting Location: Post 2239 Colonial Heights 14705 Jefferson Davis Hwy Rep: St Cmdr Mitch Rubenstein	8 th	Date: 11/3/24 Meeting: 10:00 AM Location: Post 9835 Warrenton Old City Hall, 18 Court St Rep: State Surgeon Randy Coker
4 th	Date: 11/9/24 Meeting: 1:00 PM Location: Post 8759 Amelia Ct House 16440 Five Forks Road Rep: State Chaplain Robert Ruffolo	9 th	Date: 1/25/25 Meeting: 10:00 AM Location: VFW Post 7726 Independence 115 Klondike Road Rep:
5 th	Date: 11/16/24 Meeting: 10:00 AM Location: Post 4637 Martinsville 1425 Greensboro Road Rep: St Judge Advocate Charles Bush	10 th	Date: 12/7/24 Meeting: 10:00 AM Location: Post 1177 Leesburg 401 Old Waterford Rd NW Rep: St Cmdr Mitch Rubenstein
6 th	Date: 12/7/24 Meeting: 11:00 AM Location: Post 1264 Roanoke 4930 Grandview Avenue NW Rep: State SVC Doug Hoffman	11 th	Date: 1/25/25 Meeting: 10:00 AM Location: Post 2216 Staunton 212 Frontier Drive Rep: State Inspector Ken Shannon
7 th	Date: 1/18/25 Meeting: 11:30 AM Location: Post 2447 Edinburg 100 Veterans Way Rep: State SVC Doug Hoffman	12 th	Date: 11/9/24 Meeting: 11:00 AM Location: Post 1994 Abingdon 17581 Lee Highway Rep:
		13 th	Date: 11/23/24 Meeting: 11:00 AM Lunch: Noon Location: Post 8947 Mineral 201 Mineral Ave Rep: State Surgeon Randy Coker

13. E-MAIL ACCOUNT ACCESS:

All email accounts were reset so the new Officers could take control of their emails as of **June 21st**. This will be the primary means of sending correspondence from State Headquarters to Post and District Officers.

You will receive all General Orders, special notices and any other documentation that you need via email. This will help cut down on postal expenses and speed up the response time for you receiving the information.

Here are directions for logging into your new account for the first time.

1. Go to Department web site www.vfwva.org.
2. Click on Resources, Microsoft 365.
3. The username is your email address; put that on the first line (see below for your new address).
4. Your default password will be **VFW2024!** once you have accessed the mail program you will be asked to change it; it must contain at least one uppercase letter and one number.

For Post Officers, your address will be cdrpost176@vfwva.org where the 176 is you replace it with **your** Post number.

adjpost176@vfwva.org
qmpost176@vfwva.org

For District Officers your address will be cdrdist1@vfwva.org for Districts other than the first just replace the 1 with your district # **Please note District Senior Vice Commander's now have an email address**

svydist1@vfwva.org
adjdist1@vfwva.org
qmdist1@vfwva.org

14. GENERAL ORDERS:

The cut off for the General Orders is the 20th of the month. No EXCEPTIONS. Subscriptions for hard copy General Orders are \$30.00 for the year. Contact State Headquarters for more info.

15. IMPORTANT DATES:

- | | |
|----------------------|---|
| October 3 – 6, 2024 | The Wall That Heals, Jackson River Sports Complex, 870 W Edgemont Drive, Covington, VA (see August General Orders) |
| November 7 - 9, 2024 | Southern Conference, Nashville, TN (see August General Orders) |
| January 9 - 12, 2025 | Winter Council Meeting, Fort Magruder Hotel and Conference Center, 6945 Pocahontas Trail, Williamsburg, VA: phone 757-220-2250. Room Rates are \$92.00 per night. |
| March 22, 2025 | State Commander/President's Homecoming at Post 2447, Edinburg, Holiday Inn Express, 1130 Motel Drive, Woodstock, VA; phone 540-459-5000. Room Rates are \$110.00 (available for Friday and Saturday nights) Cutoff Date is Saturday, February 1, 2025; more details to come |
| June 18 – 23, 2025 | State Convention, Hotel Madison Shenandoah Valley Conference Center, 710 S. Main Street, Harrisonburg, VA: phone 540-564-0200. Room Rates are \$129.00 per night. Cutoff Date is Thursday, May 22, 2025. |
| August 9 - 13, 2025 | National Convention, Columbus, Ohio |

16. INCORPORATION:

The attention of the Post Commander is directed to section 708 of the National By-Laws and the Manual of Procedure, which prescribes the procedure for the Incorporation of Units. It shall be the responsibility of the Post

Commander to ensure full compliance with both sections and to ensure that all state requirements for annual filing, fees, etc., are met in a timely manner.

Posts should take the necessary steps to incorporate under the laws of the state in which the Post is located. Financial responsibility laws, as interpreted by the courts, may cause members of unincorporated Posts to be at risk. Incorporating under the provisions of section 708 of the National By-Laws and the Manual of Procedure and the laws of the state will provide protection for Post members. Posts are urged to contact their Department Adjutant to obtain the proper forms for incorporating. The Articles of Incorporation must be reviewed by the Commander-in-Chief prior to forwarding them to the proper state authorities.

17. IRS FORM 8822-B:

IRS Form 8822-B, it is now a requirement by the IRS that all Posts submit this form. This form must be submitted anytime the Post Quartermaster changes and/or the Post address changes. This has been effective January 1, 2014.

Here is the link to get the form and instructions – <http://www.irs.gov/pub/irs-pdf/f8822b.pdf>. This will also apply to all Auxiliaries that have their own EIN numbers.

18. LEGACY LIFE MEMBERSHIP:

CHECK OUT OUR LEGACY LIFE VIDEO! Go to vfw.org, click on JOIN, and scroll down to Legacy Life Membership and then click on the video on the right. This prestigious program is available to all Life members and is now available in memoriam for past Life members. There are three levels of membership; each offer their own package of exclusive member benefits. Financial contributions to the Legacy Life member program are tax deductible to the maximum extent allowed by law.

<i>Enrollment Cost:</i>	<i>Annual Payouts:</i>		
<i>Levels</i>	<i>Posts</i>	<i>Departments</i>	<i>National</i>
Gold- \$1,200.00	\$18.00	\$18.00	\$18.00
Silver- \$800.00	\$12.00	\$12.00	\$12.00
Bronze- \$400.00	\$6.00	\$6.00	\$6.00

19. MILITARY ORDER OF THE COOTIE:

Our Cooties have been Busy as Bees this year KEEP’ EM SMILIN’ IN BEDS OF WHITE reporting over 1,000 hours in support of Veterans through our Hospital Work. Cooties share the wealth with our Comrades and provide them with Hospital reports for their Community Reporting through the State Dashboard. We are working to start a new a new Pup Tent in the Western part of the State. If you are interested in joining a Pup Tent in the Roanoke Area, send me an email. Once again, your Cooties will be enjoying frivolity on Friday night at the Winter Conference so come join us. See more on the agenda once its published in the General Orders.

For more information on the Military Order of the Cootie please contact Ken Shannon Grand Commander at kshannon@vfwva.org or grandcdr@vfwva.org

Sincerely,
Ken Shannon
Grand Commander

20. OFFICE CLOSURE:

State Headquarters and the Service Officer Offices in Dale City and Smithfield will be closed October 14, 2024, in observance of Columbus Day.

Please note the Norfolk Service Office is temporarily closed.

21. PARLIAMENTARY AUTHORITY:

Procedure and Ritual establish that *Robert’s Rules of Order, Newly Revised, 12th Edition* shall be the parliamentary authority on procedural matters not governed by VFW By-Laws and Manual of Procedure. This edition of

Robert’s Rules of Order is readily available at local bookstores and online retailers such as Barnes & Noble and Amazon.

22. PARTNERS IN PATRIOTISM:

Adjutant General Dan West would like you to join with him in supporting the VFW's life-changing programs for veterans, service members and their families and reduce the amount of mail you receive. The VFW has an option that allows you to support VFW programs on a monthly, quarterly or yearly basis, as well as reduce expenses and eliminate fundraising mail. It is called Partners in Patriotism. As a member of Partners in Patriotism, you choose a set dollar amount for your donation (minimum amount of \$10) that is either charged to your credit card or set up as an Electronic Funds Transfer (EFT) from your bank account. Once you join the VFW's Partners in Patriotism, you will only receive the Quarterly Supporter newsletters to keep you informed of the many efforts your monthly gifts are making possible and a Year-End Tax Receipt mailed by the end of January. If you are interested in joining Partners in Patriotism, you may contact Donor Services in the VFW Development Department toll-free at 1.833.VFW.GIVE (1.833.839.4483) or email us at partners@vfw.org with "Partners in Patriotism Application" in the subject line.

23. REPORTING:

Comrades to view whether your Post has submitted an Audit Report, Americanism, Community Service, Safety, Youth or Hospital report you should visit the Department website (www.vfwva.org). The website is updated daily. If you have any questions, please call State Headquarters. There will be no form for Homeless when reporting for assistance to a homeless veteran please put it on a Community Activity report under aid to others.

24. ROSTER CHANGES:

District 11 Cmdr
Melissa Patrick
10 Bagby St
Staunton, VA 24401
540-294-3800
cdrdist11@vfwva.org

Post 1211 QM
Douglas J. Allen
2508 Elson Green Ct
Virginia Beach, VA 23454
757-635-5772
qmpost1211@vfwva.org

Post 8446 SVC
Joshua R. Laidler
4127 Woodland Church Rd
Buckingham, VA 23921
434-270-4339
josh.laidler72@gmail.com

Post 8446 QM
George B. Stish
3098 Sycamore Creek Rd
Buckingham, VA 23921
434-906-2687
qmpost8446@vfwva.org

District 11 SVC
Christopher B. Gill
14 Whirlwind Ct
Fishersville, VA 22939
703-303-8373
srvdist11@vfwva.org

Post 9760 QM
John Martin Alexander Thrift
PO Box 331
Berryville, VA 22611
704-309-6029
qmpost9760@vfwva.org

Post 9855 Cmdr
James Fraley
510 Oakleigh Ave
Appomattox, VA 24522
518-588-6339
cdrpost9855@vfwva.org

Post 9855 SVC
Michael P. Hoye
2 Light Dr
Concord, VA 24538
516-262-0967
mhoye76@gmail.com

25. SCHOLARSHIP THEMES:

The 2024–25 themes were chosen by Senior Vice Commander-in-Chief Alfred J. “Al” Lipphardt. The Voice of Democracy theme will be **“Is America Today Our Forefathers’ Vision?”** and the Patriot’s Pen theme will be **“My Voice in America’s Democracy?”**

26. SCHOOL OF INSTRUCTION:

There will one more chance to attend a School of Instruction. This will be Zoom only and will be held November 9, 2024.

More instructions will be in November General Orders.

27. SPECIAL ORDER NO. 45:

Membership Inactive
Lee Miller
VFW Post No. 9835

Pursuant to the voluntary resignation of their membership upon the ascertainment of their desire to no longer be affiliated with the Veterans of Foreign Wars,

IT IS HEREBY ORDERED that the name of Lee Miller, Life Membership No. 11580205, be removed from the rolls of Robert E. Laing Memorial Post No. 9835, Warrenton, Virginia, and their membership in the Veterans of Foreign Wars of the United States vacated per member’s request.

By order of
Alfred J. Lipphardt
Commander-in-Chief

28. VFW DAY OF SERVICE:

Post/District Commanders, and Comrades,

I wanted to make everyone aware of something that was brought to my attention for discussion and clarification. This is worth getting out now and re-enforced to our District Commanders and Post Commanders before May 2025 so you can plan for it.

One of the All-American Program requirements is to participate in the **VFW Day of Service**. This is how it's worded in the program book:

A Post must submit a community service report quarterly to their department for submission to the All-American Dashboard. The quarters are July-Sept, Oct-Dec, Jan-March, and April-June. **One of these community service activities must be for the VFW Day of Service.**

Learn more at: <https://todaysvfw.org/vfw-day-of-service/>

Even though it says to "submit a community service report quarterly **to their department**", that's NOT how the VFW Day of Service is going to be recorded or tracked.

As per a conversation with Lynn Rolf, VFW Director of Programs, about what we may need to do to adjust our reporting from Virginia to handle this. He stated that posts will be required to go to <https://todaysvfw.org/vfw-day-of-service/> and enter their event using the "Sign Up Now" button. So, not only do they need to report this directly to National, but it's reported differently than Patriot's Pen, Voice of Democracy, etc. There also will **NOT** be a way

of seeing who has or hasn't reported their event on the National Dashboard. Unless something changes at National between now and then, this is how this new requirement will be handled.

The department IT Committee Chairman Robert "Check" Adamczyk updated the All-State and All-American page on the State website to show where to report it, but the key thing is that there isn't going to be a way to track it.

Therefore, consider this message a early "**heads up**" of what to expect in May 2025. Getting this news out to District Commanders and having them make sure the Posts understand this and when they submit the report to National. State Reps. need to remind the Posts/Districts when they do their first District meeting in 2025. **The Day of Service is May 3rd 2025.** Since there will be no way for Districts or Departments to see who has and who hasn't met this requirement, it's going to be even tougher to track than usual.

29. **VFW FRIENDS OF FREEDOM:**

If you are not already a member of the VFW's online community, please visit vfw.org and look for the gold banner that says "**Find Out What's Happening**" to sign up. As a member of the VFW's Friends of Freedom, you will receive special emails with breaking VFW news, legislative alerts and unique opportunities to help the VFW in assisting our nation's veterans, service members and their families. You may also visit vfw.org/VFWatWork and click on "**Read VFW success stories**" to learn how the VFW is fighting for veterans' rights, assisting veterans in need, educating our youth and aiding military families across the nation. Check back often to see newly posted stories!

30. **VIETNAM WAR COMMEMORATION:**

The timeline history included in these reports is excerpted from the National Vietnam War Commemoration Website "History and Legacy". The following significant events occurred in October:

Beginning on October 1st, 1961, as part of Operation FARM GATE, the 4400th "Jungle Jim" Combat Crew Training Squadron, a U.S. Air Force counterinsurgency unit, arrives at Bien Hoa Air Base. Its mission is to train South Vietnamese pilots to fly older, propeller-driven aircraft for combat support and reconnaissance. The American pilots, however, also begin flying combat missions themselves. They disguise the missions as training by flying with South Vietnamese personnel on board their aircraft.

On October 1, 1965, the second full U.S. Army division to deploy to Vietnam—the 1st Infantry Division—takes up station near Saigon. Specific units of the 1st Infantry already in-country, including the 2d Brigade, are now joined by their entire parent division. During the same period, the 1st Cavalry Division (Airmobile)—one of the first two full U.S. Army divisions to deploy to Vietnam—becomes operational at An Khe, in the Vietnamese Central Highlands. The division of 16,000 men is equipped primarily with CH-47 Chinook and UH-1 "Huey" helicopters. It is the first major airmobile unit in the U.S. Army and is capable of conducting rapid combat maneuvers across all types of terrain.

On October 26, 1966, a fire starts in a flare locker on the USS Oriskany (CVA-34) and subsequently sets much of the vessel on fire. The incident takes the lives of 44 men from the ship's crew and air group.

On October 28, 1966, the U.S. Coast Guard-installed Long Range Aid to Navigation (LORAN) C station at Con Son became operational, activating Operation TIGHT REIGN. LORAN C stations created an electronic grid of radio waves over much of Southeast Asia and will improve air and sea navigation in the absence of surface aids and in poorly charted waters.

October 21-22, 1967 - As many as 100,000 people stage a protest against the war at the Lincoln Memorial in Washington, D.C. When it concludes, between 20,000 and 35,000 protesters march across the Arlington Memorial Bridge to continue the protest at the Pentagon. Secretary of Defense Robert S. McNamara stipulates that government personnel should remain respectful of demonstrators' right to assemble, and he insists that the Pentagon continue operating as normal during the protest. McNamara personally observes the event from the roof. Despite the

size of the crowd, the protest remains largely peaceful. There are reports of isolated violent incidents during the demonstrations, including accounts of protestors taunting and throwing objects at marshals and military policemen and marshals striking demonstrators. Some demonstrators remain until the end of the day on October 22. During a two-day period, over 650 people are arrested. Roughly four dozen people, including both civilians and government personnel, are injured.

October 29, 1967 - Elements of the Viet Cong 9th Division attack a CIDG and Special Forces camp near Loc Ninh, a district town near the Cambodian border in the northern part of III Corps. Multiple battalions of the U.S. Army 1st Infantry Division, using helicopters for rapid movement, deploy to defend the camp and its adjoining airfield. U.S. forces also place defensive positions in the Viet Cong rear, cutting off the enemy's route of retreat into Cambodia. In more than a week of sustained fighting, the 1st Infantry Division defeats the enemy force, inflicting heavy casualties. The final engagement of the battle occurs on November 7.

October 1, 1968 - Naval Forces, Vietnam launches SEALORDS (Southeast Asia Lake, Ocean, River, and Delta Strategy). Its goals are to stem the flow of enemy supplies and reinforcements entering South Vietnam by river and to pacify the Mekong Delta, a longtime Viet Cong base area. SEALORDS combines the resources of the Coastal Surveillance, River Patrol, and Mobile Riverine Forces. Together they create networks of bases, sensors, and patrols along the coast and in waterways throughout the Mekong Delta to the Cambodian border. Operations incorporate U.S. Navy, Marine Corps, Army, and South Vietnamese army and marine personnel.

October 26, 1973 - With negotiations ongoing, President Nixon and National Security Adviser Henry Kissinger publicly announce: "We believe that peace is at hand."

Jeff Dombroff
Vietnam War Commemoration Committee Chairman

31. VVF COMMUNITY SERVICE GRANT:

The Virginia Veterans, the official foundation of the Virginia VFW, as opened the window to apply for a grant to perform community service. There will be of ten (10) grants worth up to \$300 each for the 2024-2025 year. Should any money remain after the ten grants are paid out, those not selected in the first round of grants will be considered a second time. The requirements and application are in the attachments. While the project can be completed anytime between July 1, 2024, and June 30, 2025, the application is **due no later than November 30, 2024**. Posts AND Auxiliaries can apply for this grant, but only one grant will be given to an individual Post or their Auxiliary, regardless of who applies. Entries can be mailed, faxed, or emailed to State Headquarters.

32. VVF POST HOME IMPROVEMENT AND ASSISTANCE GRANT:

The Virginia Veterans, the official foundation of the Virginia VFW, as opened the window to apply for a grant to perform improvements on your Post home. There will be ten (10) grants worth up to \$500 each for the 2024-2025 year. All requirements and application are in the attachments. While the project can be completed anytime between July 1, 2024, and June 30, 2025, the **application is due no later than November 30, 2024**. Entries can be mailed, faxed, or emailed to State Headquarters.

Official:



Ed Mann
State Adjutant

By Order of:



Mitch Rubenstein
State Commander

VFW Department of Virginia

Job Announcement

Administrative Assistant (State Service Office)

Location: Tidewater

TITLE: ADMINISTRATIVE ASSISTANT

SALARY: \$12.50 an hour

Roles and Responsibilities:

1. Shall assist with work related to various administrative functions of the VFW State Service Offices.
2. Shall support those with issues related to benefits managed by the U.S. Department of Veterans Affairs in a manner approved by the Director of National Veterans Service.
3. Additional duties as assigned.
4. Some travel may be required.

Qualifications for the position:

Experience in administrative functions a plus. Must be proficient in Microsoft Office and various other programs. Must be able to handle sensitive documents in a confidential manner.

Additional notes:

This position is Part time 20-30 hours a week.

If interested, please send résumé to State Adjutant/Quartermaster Ed Mann at adj@vfwva.org. Deadline is October 30, 2024.

VFW Department of Virginia

Job Announcement

Assistant Department Service Officer

Location: Norfolk Service Office Post 3160

111 A View Ave.

Norfolk Virginia 23503

Candidate must be or become a VFW Member in good standing.

Candidates for the position must have proficient human relations skills and basic analytical abilities.

They are required to interface with the veteran's community, analyze claims folders, research and apply applicable statutes, regulations, government directives and VFW policies pertinent to the claim.

Position requires knowledge of given subjects to such a degree as to make the incumbent authoritative in veterans entitlement and benefit programs.

Associates Degree required or three years of related experience in the same or closely related field with advanced knowledge of personal computers to include software applications.

The successful candidate, after successfully passing a Background Check will be offered conditional employment based on satisfactory completion of training and a six month probationary period.

Pay starts at \$12.50 an hour.

Interested parties should send a resume to Ed Mann, Adjutant/Quartermaster at adj@vfwva.org

VFW DEPARTMENT OF VIRGINIA

JOB DESCRIPTION FOR ASSISTANT DEPARTMENT SERVICE OFFICER

TITLE: VFW ASSISTANT DEPARTMENT SERVICE OFFICER

SALARY: minimum \$12.50
an hour

DEPARTMENT: VIRGINIA

SHORT DESCRIPTION: Incumbent is expected to manage the daily activities of the VFW Service Office of the Department of VIRGINIA at the Norfolk, VA Office. Provide administrative and clerical support doing claims and appeal processing to the VFW Office in Smithfield, VA and VA Regional Office, Roanoke, VA. Maintain and generate monthly National Service Office reports. Manage individual office in providing professional veterans representation for fulfillment of federal, state and local government entitlements.

WORKING CONDITIONS: Position functions in a typical office environment approximately 95% of the time. Domestic and local travel is required approximately 5% of the time to participate in conferences, outreach, Conventions and training programs, veterans' affairs hearings, staff meetings, and National Veterans Service and Department meetings, as directed. Occasional physical lifting may be required. The above duties are general in nature and may have other duties as directed by the Department Service Officer (DSO), or the Department Adjutant in the absence of the DSO.

TYPICAL DUTIES AND RESPONSIBILITIES: Each Assistant State Service Officer shall comply with all pertinent instructions and policies of the VFW National Veterans Service and VFW Virginia.

-An Assistant State Service Officer shall maintain office hours of 8:00am to 4:00pm at the Norfolk Service Office unless otherwise directed by the Department Service Officer (DSO).

- He/She shall maintain the ability to travel as his/her duties may require for which he/she shall be reimbursed in accordance with the policies established by the DSO within the constraints of the Department budget. Such travel may include but shall not be limited to outreach services at Hampton VAMC, Norfolk Naval Station or other various military installations constrained to the geographical Tidewater, VA area, representation of the DSO at meetings of VA facility directors, VFW District meetings and training schools, VFW Post meetings and in response to special requests for speakers on VA benefits as directed by the DSO.

-An Assistant State Service Officer shall maintain a working knowledge of all VA benefits, the forms required to apply for those benefits and the VA regulations which govern the eligibility for and payment of those benefits.

-An Assistant State Service Officer shall assist all veterans, their dependents and their survivors in the pursuit of all federal, state or county benefits to which they may be legitimately entitled without prejudice and without prejudice.

-An Assistant State Service Officer shall prepare submissions of claims to appropriate agencies in a timely manner. He/she shall ensure that all claim activity is properly recorded in both the claimant's office hard copy file and in the electronic file.

-An Assistant State Service Officer shall maintain effective communication with claimants by either letter, email or phone as may be required in a timely manner.

-An Assistant State Service Officer shall develop and maintain good working relationships with all VFW VA representatives, all VAMC representatives, all Post and District Service Officers who assist our claimants in the preparation and development of claims.

-An Assistant State Service Officer shall attend all training required by the Department Service Officer or by VFW National Veterans Service.

-An Assistant State Service Officer shall maintain records of daily activities as required by the Department Service Officer and shall prepare reports as required by the DSO.

-In addition to the above each Assistant State Service Officer shall perform all other duties as may be assigned by the Department Service Officer or Department Adjutant in the absence of the DSO.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: Advanced human relations and management skills are required. This position requires knowledge of specific subjects to make the incumbent very authoritative in national veterans' affairs programs. This typically includes public speaking on a particular subject, and the incumbent may frequently be called upon for views on special veterans' issues. Thorough knowledge is required on conducting interviews, competing veterans' affairs forms and understanding Title 38 United States Code, Title 38 Code of Federal Regulations (CFR), federal court decisions and government statutes, regulations, directives and publications.

Position requires a minimum of an associate degree or three years' experience in the same or related field. It is necessary to have advanced knowledge of office equipment and particularly competes to include software applications, case management techniques and other electronic applications used in a fully automated office. Position requires VFW accreditation with the Department of Veterans Affairs, in accordance with the National Veterans Service Policy and Procedure and successful completion of the Veterans Benefits Administration (VBA) Training, Responsibility, Involvement and Preparation of claims (TRIP) test. Incumbents will, from time to time, be required to take re-certification tests to monitor their proficiency in the laws pertaining to veterans' benefits.

Learn How to Spot the Phish!

Look for Spelling and Grammar Errors

Unusual language errors can indicate phishing attempts.

Check Sender's Email Address

Scrutinize the sender's email for odd variations or unfamiliar domains; legitimate emails usually have consistent, recognizable addresses.

Assess the Urgency and Tone

Phishing often uses a high-pressure tone demanding immediate action to create a sense of urgency.



Beware of Suspicious Attachments or Links

Do not open attachments or click links unless you're certain of their safety

Scrutinize the Email's Greeting

Impersonal or generic greetings might signal a phishing attempt.

PACT

FOR ANIMALS



WHAT IS PACT FOR ANIMALS?

PACT for Animals is a non-profit that gives peace of mind to military, veterans, and hospital patients by placing their pets into temporary foster homes until their owners can be reunited with the devoted companions they love. Since its founding in 2011, PACT has facilitated the placements of thousands of pets nationwide.



SERVICE MEN & WOMEN

We offer a letter certifying volunteer hours for your MOVSM to any military member who fosters with PACT and help fellow military families.



WHAT MAKES US DIFFERENT?

We are a FREE service that pairs pets with pre-screened and approved fosters across all 50 US states.

As the ONLY nationwide non-profit to manage the entire foster process, every step of the way, we ensure a positive experience for all parties. We coordinate communication between fosters and owners, conduct monthly check-ins, and facilitate reunions.

WHAT NEXT?

The first step in any PACT for Animals process is our online application. This is true for pet owners and those interested in fostering. Once we have that, things move quickly, and we ask that you pay extra close attention to your inbox.

 www.pactforanimals.org

 [@pactforanimals](https://www.instagram.com/pactforanimals)



pactforanimals.org

Help your fellow service members

Foster a pet. Make a friend.
Make a difference.

PACT
forAnimals.org

The Virginia Veterans Network is here for you.

Find more information about resources and support at dvs.virginia.gov through the Virginia Veterans Network. Our offerings include:

 Burial Services	 Career Services	 Education	 Entrepreneurship	 Financial Assistance
 Fitness	 Health Services	 Homeless Assistance	 Legal Assistance	 Life Wellness
 Mental Wellness	 Social Life	 Veteran Benefits	 Volunteer Engagements	 Workshops



The Virginia Veterans Network is managed by the Virginia Department of Veterans Services.



The Virginia Department of Veterans Services connects Virginia's veterans and their families to the federal and state benefits, support, quality care, and recognition they have earned.

HAVE QUESTIONS?

Contact DVS for assistance at:

 VirginiaVeteransNetwork@dvs.virginia.gov

 804-786-0286

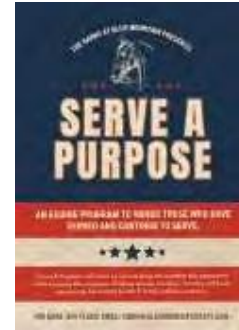
GET CONNECTED.

Here's how: Visit dvs.virginia.gov to create a profile and validate your veteran or service member status. After registering, you'll find services and resources from hundreds of local and nationwide organizations vetted by the Virginia Department of Veterans Services (DVS).



Scan QR code to visit the Virginia Veterans Network.

President's Special Project



Please Send donations to Department Treasurer: Cathy Graham 9691 Linden brook Street, Fairfax, Virginia 22031-1132

Facts about The Barns at Blue Mountain: www.barnsatbluemountain.org

They are a 501c3 non-profit, they are a self-sustaining organization that relies on fundraising, donations, and grants to pay staff, care for their horse partners, monthly rent for their facilities, and all other expenses. They do work with Blue Mountain Therapy to provide quality services with their amazing staff. Their services are not billable to insurance companies currently. They are part of an army of equine assisted service providers working hard to supply hard data and results that will push companies to recognize the benefits and pay for these services. This is why they Fundraise so much! Their staff, board members, and volunteers work hard on raising funds all year to help cover the cost of services and care for their horse partners. They ask for no more than 1/3 of the cost of providing an equine assisted service from the family they serve. They have a sliding scale that can take the cost down to as low as \$5 per session. So fundraising and your support makes it possible to provide a trained & healthy equine partner, an equine specialist &/or certified therapeutic riding instructor, a therapist or counsellor in some cases, volunteers or added staff for aid, and the equipment and facility to those benefiting from our programs in your community. They work closely with Physical, occupational, and speech therapists, as well as, behaviour technicians, mental health professionals, and social workers from Blue Mountain Therapy. They collaborate and work closely with Emory & Henry College and their equine, psychology, and therapy departments to both put the most up to date methods into practice and to train upcoming equine assisted services professionals.

Programs they have:

Healing Hooves is a therapeutic riding program serving ages 6& up with a variety of physical & mental disabilities, or cognitive delays.

Changing Strides is an at-risk youth program serving ages 6-19. They work with DSS, foster care agencies, juvenile court, and mental health agencies to provide a safe space for healing and growth. They work on personal growth, healthy relationships and communication, and self-sufficiency.

Serve a Purpose Program serves our veterans, active military, and their families with both community engagement & support, and equine assisted psychotherapy with a mental health professional.

Pony Power Reading Program is for all ages and promotes reading and literacy while being in the calm realm of horses that is judgement free.

Pony Pals Program is an all-inclusive group class that is open to ages 6-15. This group learns horse safety, handling, behaviour, communication, independence, teamwork, social skills, emotional regulation, and leadership.

Barn Buddies Program is for adults with disabilities or cognitive delays to enjoy outdoor and social activities while learning social skills, emotional regulation, and independence.

The Department of Virginia Auxiliary has a
QuickBooks program (never been used)
for sale for \$500.

interested in buying or questions contact
our Department Treasurer Cathy Graham

cg12dc12@outlook.com

FOR SALE!





VETERANS OF FOREIGN WARS.

Post 392

PRESENTS OUR 10TH ANNUAL BATTLESHIP RUN
OPEN TO THE PUBLIC – ALL WHEELS WELCOME!

10TH ANNIVERSARY BATTLESHIP RUN

2408 BOWLAND PKWY, VIRGINIA BEACH, VA 23454

BREAKFAST PROVIDED AT



LUNCH COURTESY OF



ALL VEHICLES WELCOME

**REGISTRATION 8:30AM- 9:45 AM
AT VFW POST 392**

**PRE-REGISTRATION
\$20
RIDER/ DRIVERS
\$10
PASSENGER**

**AT THE DOOR
\$25
RIDER/DRIVER
\$15
PASSENGER**



**NATIONAL ANTHEM
PERFORMED BY**



MUSIC BROUGHT BY



**October 5, 2024
Rain or shine**

PRE-REGISTRATION AND T-SHIRT ORDER FORMS AVAILABLE AT
<https://www.vfw392.org/calendar/calendar.htm>



“WALK IN THEIR FOOTSTEPS”

NEW SHOES DRIVE

FOR VETERANS IN NEED

*Donations will be distributed at the
2024 Winterhaven/Standown on
Saturday, November 2 (9:00 a.m. – 2:00 p.m.).*

**Donate new and unworn shoes and boots
to assist a veteran in transition from
homelessness to housing stability.**

Shoe Sizes Needed: Women’s 6.5-12 | Men’s 9.5-15

For health reasons, donations must have never been worn.

**DROP-OFF/MAIL-IN
BY FRIDAY, NOVEMBER 1:**

Access Housing, Inc.
C/O: Walter Elmore, VSO
820 Chesapeake Street, SE (Ward 8)
Washington, D.C. 20032

**For more information and mail-in/drop
off locations, please contact:**

Jerryl Bennett, HUDVAG
jerryl.e.bennett@hud.gov

Walter Elmore, VSO
walter@accesshousing.org



SPONSORED BY: HUD Veterans Affinity Group (HUDVAG), Access Housing, Inc., U.S. Department of Veterans Affairs Washington, D.C. Medical Center (VAMC), and National Association of Black Veterans (NABVETS) Chapter #122.



National Induction Ceremony
— *Class of 2024* —

The U.S. Veterans Hall of Fame cordially invites you to join us at our 5th Annual Induction Ceremony to be held on

Saturday November 16, 2024 at 6:00 PM

LOCATION:

**Hampton Roads Convention Center
1610 Coliseum DR
Hampton, VA 23666**

*** Attire for the evening will be Business, Formal or Military Dress ***



GEN CHARLES BOLDEN



BG ANNA MAE HAYS



GEN BENJAMIN O DAVIS



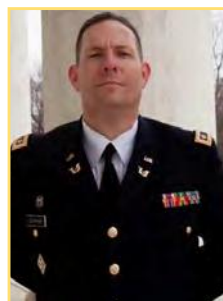
BG ALBERT K.B. LYMAN



LT COL AMY MCGRATH



LT COL CHARITY E ADAMS



MAJ EVAN R SEAMONE



CPL ROBERT C ANDRY

www.USVetsHallofFame.org/2024-Ceremony



VFW Auxiliary Department of Virginia

I would like to begin by thanking Department Commander Rubenstein for letting the VFW Auxiliary Virginia provide Post Commanders and members information about forming a new Auxiliary and recruiting Auxiliary members for existing Auxiliaries.

Starting a New Auxiliary

The first step to institute a new Auxiliary begins with Per VFW Bylaws Section XI - no Auxiliary to a Post of the Veterans of Foreign Wars of the United States shall be formed unless approved by a two-thirds (2/3) vote of the Post membership present and voting at a regular or special meeting, due notice of the proposed formation of an Auxiliary having been given the entire membership of the Post, in writing at least twenty (20) days prior to a regular meeting, or special meeting called for the aforementioned purpose. The approval to form a new Auxiliary is to be reflected in the minutes of the meeting.

Although the process to form a new Auxiliary sound like a challenge, the benefits of having an Auxiliary affiliated with your Post far outweigh the challenge. You will have a partner to work with to assist the VFW to pass or block legislation that impacts veterans and their families, provide volunteer hours in the VA Medical Centers and local medical facilities, conduct patriotic programs with thousands of students and offer hundreds of thousands of dollars in scholarships for our nation's youth. We are there to assist Veterans and their families as well as working with other organizations in our communities.

Existing Auxiliary

If your post has an Auxiliary, you already know the benefits of having an affiliated Auxiliary. If you have not already done so, you can show your support by signing up eligible family members. The best resource for new Auxiliary members (must be minimum of 16 years old), either forming a new Auxiliary (which we need fifteen new members) or an existing Auxiliary is the Post members. Included is the VFW Auxiliary Eligibility which shows the relatives to the Veteran who are eligible to become an auxiliary member. If you would like to sign up new Auxiliary members, please contact the Auxiliary President. He or she will be happy to assist you.

To our "bachelor" posts once your post has approved the formation of the Auxiliary, please contact our Department President Dawn Kuhn or Department Chief of Staff Carol Vangi. We will assist you with the next steps.

Again, thank Commander Rubenstein for allowing us to provide this information.

Dawn Kuhn, Department President
kuhn@comcast.net

Carol Vangi, Chief of Staff
cjonesvangi@gmail.com

VFW Auxiliary Eligibility Wheel



**Step- and adopted parents, children, siblings (and half-siblings), grandparents and grandchildren are considered the same as biological parents, children, siblings, grandparents and grandchildren and may join the VFW Auxiliary under their VFW-eligible veteran.*

THE VIRGINIA VETERANS FOUNDATION

VFW Community Service Grant

The purpose of the VFW Community Service Grant is to assist VFW Posts and Auxiliaries in Virginia who need assistance with funding community service projects. There will be of ten(10) grants worth up to \$300 each for the 2024-2025 year. All requirements must be met, or the grant must be returned, in part or in whole, depending on the circumstances. **Grant application is due no later than November 30, 2024.**

The requirements of the grant are as follows:

- 1) The project must be initiated, completed and receipts submitted in the period of July 1, 2024, through June 1, 2025.
- 2) The VFW Post or Auxiliary in question must have a current non-profit status on file with the Internal Revenue Service (IRS) and the Post must provide the IRS paperwork proving this.
- 3) The Post or Auxiliary must be in good standing with the VFW National Headquarters and the Department of Virginia.
- 4) If the project is hosted at a building, it must be a non-smoking building regardless of the owner's rules for the use of the building.
- 5) The grant is not to be used for work on a VFW Post home or the property owned by any membership-based organization.
- 6) Receipts for the project must be provided and payment of the grant will not occur until this is done with all payments coming after project completion.
- 7) Should the project costs total less than \$300 once completed, the balance of the grant will not be paid. Additional projects may not be added to an approved grant. Alterations to an approved grant require approval by the Virginia Veterans Foundation before the grant can be claimed.
- 8) The VFW Post or Auxiliary receiving the grant must agree to allow the VFW Department of Virginia and Virginia Veterans Foundation the opportunity to promote the project on social media, in official communications, and in other forms of marketing.
- 9) The grant will only cover materials and the Post is responsible for providing labor. This can be done through paying for labor or by doing the work themselves.
- 10) All decisions on grants are final and will be made by the Board of Directors for the Virginia Veterans Foundation.
- 11) Funding from this grant program may be combined with other grants but the total of the funding received cannot exceed actual costs and the amount received from this grant may be reduced accordingly.
- 12) Only one grant per year will be provided to an individual Post or Auxiliary, regardless of who applies for the grant.

THE VIRGINIA VETERANS FOUNDATION

VFW Community Service Grant

Official Grant Application

(All questions must be answered in full)

Name and number of the Post/Auxiliary: _____

Mailing address: _____

Physical address of the event: _____

Commander/President name, phone number, and email address: _____

Quartermaster/Treasurer name, phone number, and email address: _____

Description of the project to be completed: _____

Estimated cost of the project: _____

How will labor be provided: _____

By signing below, you acknowledge the requirements of the grant program. Furthermore, you acknowledge that you have provided all needed documents and that the decision on this grant application rests solely with the Virginia Veterans Foundation. Finally, you agree to provide all needed receipts for the project and to cooperate with the Virginia Veterans Foundation and the VFW Department of Virginia in promoting the project and grant.

Commander/President: _____ QM/Treasurer: _____

THE VIRGINIA VETERANS FOUNDATION

VFW Post Home Improvement and Assistance Grant

The purpose of the VFW Post Home Improvement and Assistance Grant is to assist VFW Posts in Virginia who need assistance with funding projects to improve, expand, or repair their Post home as well as assisting those Posts in financial need. There will be ten (10) grants worth up to \$500 each for the 2024-2025 year. All requirements must be met, or the Post will be required to return the grant, in part or in whole, depending on the circumstances. **Grant application is due no later than November 30, 2024.**

The requirements of the grant are as follows:

- 1) If funding a project, it must be initiated and completed in the period of July 1, 2024, through June 30, 2025. Post must submit a thorough justification for the grant.
- 2) If asking for emergency assistance, the Post must explain the reason for the emergency and provide a plan for how the Post will raise money in the future and prepare for future problems.
- 3) The VFW Post in question must have a current non-profit status on file with the Internal Revenue Service (IRS) and must provide the IRS paperwork proving this.
- 4) The Post must be in good standing with the VFW National and Department Headquarters.
- 5) If funding a project, the Post must own or lease the Post and must provide a copy of the documents showing either ownership or a current lease. For Posts who lease the property, there must be at least 2 years remaining on the lease to receive a grant.
- 6) The Post must not allow smoking in their Post building but may use the grant to repair damage after voting to ban smoking. A ban on smoking is defined as no smoking allowed inside the building of the Post home. It may be allowed outside of the building.
- 7) Receipts for the project or bills covered by the assistance requested must be provided and payment of the grant will not occur until this is done with all payments coming after project completion or for bills already paid.
- 8) Should the project costs or assistance requested total less than \$500.00 once complete, the balance of the grant will not be paid.
- 9) The VFW Post receiving the grant must agree to allow the VFW Department of Virginia and Virginia Veterans Foundation the opportunity to promote the funded project on social media, in official communications, and in other forms of marketing.
- 10) The grant will only cover materials and the Post is responsible for providing labor. This can be done through paying for labor or by doing the work themselves.
- 11) All decisions on grants are final and will be made by the Board of Directors for the Virginia Veterans Foundation.
- 12) Funding from this grant program may be combined with other grants but the total of the funding received cannot exceed actual costs and the amount received from this grant may be reduced accordingly.

THE VIRGINIA VETERANS FOUNDATION

VFW Post Home Improvement and Assistance Grant

Official Grant Application

(All questions must be answered in full)

Name and number of the Post: _____

Post mailing address: _____

Physical address of the Post: _____

Post Commander name, phone number, and email address: _____

Post Quartermaster name, phone number, and email address: _____

Estimated cost of the project or assistance requested: _____

How will labor be provided: _____

On a separate page, give either a description of the project to be completed or justification for assistance requested. For emergency assistance, also include in your description a plan for how the Post will raise money in the future and prepare for future problems.

By signing below, you acknowledge the requirements of the grant program. Furthermore, you acknowledge that you have provided all needed documents and that the decision on this grant application rests solely with the Virginia Veterans Foundation. Finally, you agree to provide all needed receipts for the project and to cooperate with the Virginia Veterans Foundation and the VFW Department of Virginia in promoting the project and grant.

Post Commander: _____ Post Quartermaster: _____