

# **THE VIRGINIA VETERANS FOUNDATION**

## *VFW Post Home Improvement Grant*

The purpose of the VFW Post Home Improvement Grant is to assist VFW Posts in Virginia who need assistance with funding projects to improve, expand, or repair their Post home. There will be of six (6) grants worth up to \$500 each for the 2019-2020 year. All requirements must be met, or the Post will be required to return the grant, in part or in whole, depending on the circumstances.

The requirements of the grant are as follows:

- 1) The project must be initiated and completed in the period of July 1<sup>st</sup>, 2019 through June 30<sup>th</sup>, 2020.
- 2) The VFW Post in question must have a current non-profit status on file with the Internal Revenue Service (IRS) and the Post must provide the IRS paperwork proving this.
- 3) The Post must be in good standing with the VFW National Headquarters and the Department of Virginia.
- 4) The Post must own or lease the Post and must provide a copy of the documents showing either ownership or a current lease. For Posts who lease the property, there must be at least 2 years remaining on the lease to receive a grant.
- 5) The Post must not allow smoking in their Post building but may use the grant to repair damage after voting to ban smoking. A ban on smoking is defined as no smoking allowed inside the building of the Post home. It may be allowed outside of the building.
- 6) Receipts for the project must be provided and payment of the grant will not occur until this is done with all payments coming after project completion.
- 7) Should the project costs total less than \$500 once completed, the balance of the grant will not be paid. Additional projects may not be added to an approved grant. Alterations to an approved grant require approval by the Virginia Veterans Foundation before the grant can be claimed.
- 8) The VFW Post receiving the grant must agree to allow the VFW Department of Virginia and Virginia Veterans Foundation the opportunity to promote the project on social media, in official communications, and in other forms of marketing.
- 9) The grant will only cover materials and the Post is responsible for providing labor. This can be done through paying for labor or by doing the work themselves.
- 10) All decisions on grants are final and will be made by the Board of Directors for the Virginia Veterans Foundation.
- 11) Funding from this grant program may be combined with other grants but the total of the funding received cannot exceed actual costs and the amount received from this grant may be reduced accordingly.

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### Official Grant Application

(All questions must be answered in full)

Name and number of the Post: \_\_\_\_\_

Post mailing address: \_\_\_\_\_

Physical address of the Post: \_\_\_\_\_

Post Commander name, phone number, and email address: \_\_\_\_\_

\_\_\_\_\_

Post Quartermaster name, phone number, and email address: \_\_\_\_\_

\_\_\_\_\_

Description of the project to be completed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated cost of the project: \_\_\_\_\_

How will labor be provided?: \_\_\_\_\_

By signing below, you acknowledge the requirements of the grant program. Furthermore, you acknowledge that you have provided all needed documents and that the decision on this grant application rests solely with the Virginia Veterans Foundation. Finally, you agree to provide all needed receipts for the project and to cooperate with the Virginia Veterans Foundation and the VFW Department of Virginia in promoting the project and grant.

Post Commander: \_\_\_\_\_ Post Quartermaster: \_\_\_\_\_